

AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, FEBRUARY 1, 2010 AT 7:00 P.M.

- 1) Call to Order**
- 2) Invocation**
Pastor Will Clegg, Wesley Park United Methodist Church.
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**
From the regular meeting of January 18, 2010, joint meeting with Planning Commission of January 18, 2010 and special meetings of January 20, and 21, 2010.
- 7) Approval of Agenda**
- 8) Public Hearings**
- 9) Public Comment on Agenda Items** (3 minute limit per person)
- 10) Presentations and Proclamations**
 - a) Presentations
 - b) Proclamations
- 11) Petitions and Communications**
 - a) Petitions
 - b) Communications
 1. Treasurer's Office Annual Report on Identity Theft Prevention Program
- 12) Reports from City Officers**
 - a) From City Council
 1. Expense Report of Councilmember Ver Hulst for his attendance at the Wyoming-Kentwood Chamber Annual Meeting held on January 22, 2010.
 - b) From City Manager
- 13) Budget Amendments**
- 14) Consent Agenda**

(All items under this section are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda upon request of any Council member and will be considered separately.)

 - a) To Name February 18, 2010 as Rotary Day in the City of Wyoming
- 15) Resolutions**
 - b) To Exempt the Planning Commission from the Requirement to Prepare a Capital Improvements Program and to Delegate that Function
 - c) To Authorize the Write-off of Delinquent 2003 City Property Taxes
- 16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts**
 - d) To Authorize the Mayor and City Clerk to Execute Change Order No. 2 to the 2009 Resurfacing Program
 - e) To Authorize the Sale of Vehicles

f) To Authorize Payment for Mapping Photography Services

g) For Award of Bids

1. Sand
2. Bituminous Paving Materials
3. Topsoil
4. Appliances
5. Disposable Paper Products

17) Ordinances

18) Informational Material

19) Acknowledgment of Visitors

20) Closed Session (as necessary)

21) Adjournment



INTEROFFICE MEMORANDUM

To: City of Wyoming Mayor and City Council
CC: Curtis Holt, City Manager
From: Andrea Boot, Treasurer
Date: January 27, 2010
Subject: Annual Report on the Identity Theft Prevention Program

The Federal Trade Commission (FTC) issued the Red Flag Rules in 2007 as part of the FACT Act to provide new protections to consumers against the growing problem of identity theft. Under these rules “financial institutions” and “creditors” with “covered accounts” must implement a written Identity Theft Prevention Program to detect, prevent, and mitigate identity theft with the opening of a covered account or any existing covered account. Utilities fall under the definition of “creditors”, which is defined as any person who regularly extends, renews, or continues credit, because they defer payment for goods and services until the end of the billing cycle. Utilities also have “covered accounts”, meaning accounts used mostly for personal, family or household purposes that involve multiple payments or transactions.

On October 27, 2008, the City of Wyoming adopted the Identity Theft Prevention Policy to comply with the FTC’s “Identity Theft Red Flag Rule”. One of the requirements of the FACT Act is an annual report to the governing body. There is no prescribed form for this report, and it should be recognized that if there were no instances of identity theft attributed to City of Wyoming Utility records, there may not be anything to report.

Since the inception of the policy in October 2008, we have trained staff to be alert to possible red flags as outlined in the policy and to notify the supervisor if they encounter any. We have changed our procedures for opening new accounts and for changing name and address information on existing accounts. To the best of my knowledge we have not encountered any red flags during the past year, and there have not been any instances of identity theft that involved City of Wyoming Utility records.

RESOLUTION NO. _____

RESOLUTION TO NAME FEBRUARY 18, 2010 AS ROTARY DAY IN
THE CITY OF WYOMING

WHEREAS, Rotary International, founded on February 23, 1905 in Chicago, Illinois USA, is the world's first and one of the largest non-profit service organizations; and

WHEREAS, there are over 1.2 million Rotary club members comprised of professional and business leaders in over 33,000 clubs in 200 countries and geographic areas; and

WHEREAS, the Rotary motto "Service Above Self" inspires members to provide humanitarian service, encourage high ethical standards, and promote good will and peace in the world; and

WHEREAS, Rotary funds club projects and sponsors volunteers with community expertise to provide medical supplies, health care, clean water, food production, job training, and education to millions in need, particularly in developing countries; and

WHEREAS, Rotary in 1985 launched PolioPlus and spearheaded efforts with the World Health Organization, US Centers for Disease Control and Prevention, and UNICEF to immunize the children of the world against polio; and

WHEREAS, polio cases have dropped by 99 percent since 1988 and the world stands on the threshold of eradicating the disease; and

WHEREAS, to date, Rotary has contributed nearly US \$850 million and countless volunteer hours to the protection of more than two billion children in 122 countries; and

WHEREAS, Rotary has raised US \$100 million towards a \$200 million challenge grant from the Bill & Melinda Gates Foundation for a total US \$355 million; and

WHEREAS, these efforts are providing much needed operational support, medical personnel, laboratory equipment and educational materials for health workers and parents; and

WHEREAS, In addition, Rotary has played a major role in decisions by donor governments to contribute over \$4 billion to the effort; and

WHEREAS, Rotary is the world's largest privately-funded source of international scholarships and promotes international understanding through scholarships, exchange programs and humanitarian grants; and

WHEREAS, about 40,000 students from 130 countries have studied abroad since 1947 as Rotary Ambassadorial Scholars; and

WHEREAS, Rotary's Group Study Exchange program has helped more than 67,000 young professionals explore their career fields in other countries; and

WHEREAS, 7,000 secondary-school students each year experience life in another country through Rotary's Youth Exchange program; and

WHEREAS, there are over 30 Rotary club members in the South Kent Rotary Club, sponsoring service projects to address such critical issues as poverty, health, hunger, illiteracy, and the environment in their local communities, and abroad now therefore,

BE IT RESOLVED, the Wyoming City Council does hereby proclaim February 18, 2010 as Rotary Day in the City of Wyoming and encourage all citizens to join the City Council in recognizing Rotary International for its more than 105 years of service to improving the human condition in local communities around the world.

Councilmember _____ moved, seconded by Councilmember _____, that the above Resolution be adopted.

Motion carried: _____ Yeas, _____ Nays

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan, at a _____ session held on the _____ day of _____, 2010.

Heidi A. Isakson
Wyoming City Clerk

Resolution No. _____

02/01/2010
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RESOLUTION NO. _____

RESOLUTION TO EXEMPT THE PLANNING COMMISSION
FROM THE REQUIREMENT TO PREPARE A CAPITAL
IMPROVEMENTS PROGRAM AND TO DELEGATE THAT FUNCTION

WHEREAS, Public Act 33 of 2008 (MCL 125.3865) provides for the preparation of a capital improvements program of public structures and improvements by the Planning Commission, unless exempted from this requirement by Charter or otherwise; and

WHEREAS that Act provides that if the Planning Commission is exempted from the requirement to prepare a capital improvements program, the local legislative body may delegate that responsibility to a non-elected administrative official, subject to the legislative body's approval of the program; now, therefore,

BE IT RESOLVED that the Planning Commission of the City of Wyoming is exempted from the requirement to prepare a capital improvements program as described in Public Act 33 of 2008; and

BE IT FURTHER RESOLVED that the responsibility and authority to develop a capital improvements program as described in Public Act 33 of 2008 is delegated to the Director of Public Works for street and utility infrastructure assets, and to the Director of Community Services for parks and recreation assets, subject to final approval by the City Council.

Councilmember _____ moved, seconded by Councilmember _____, that the above Resolution be adopted.

Motion carried: _____ Yeas _____ Nays

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan, at a _____ session held on _____, 2010.

Heidi A. Isakson, Wyoming City Clerk

Resolution No. _____

RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE WRITE-OFF
OF DELINQUENT 2003 CITY PROPERTY TAXES

WHEREAS, delinquent personal property taxes remain outstanding for the 2003 tax year,
and

WHEREAS, delinquent personal property taxes that have been outstanding five years or
more may be written off per Public Act 206 (Property Tax Act) of the State of Michigan, and

WHEREAS, the City of Wyoming has made a diligent attempt to collect the outstanding
balances, and

WHEREAS, it is believed that the delinquent amounts will not be recovered, and

WHEREAS, the Treasurer's Office is requesting City Council approve the write-off of
\$5,414.02 in delinquent 2003 personal property taxes, now therefore,

BE IT RESOLVED, that the Wyoming City Council does hereby authorize the write-off
of \$5,414.02 in delinquent 2003 personal property taxes.

Councilmember _____ moved, seconded by Councilmember
_____, that the above Resolution be adopted.

Motion carried: _____ Yeas, _____ Nays

I hereby certify that the foregoing Resolution was adopted by the City Council for the
City of Wyoming, Michigan, at a _____ session held on the _____ day of
_____, 2010.

Heidi A. Isakson
Wyoming City Clerk



INTEROFFICE MEMORANDUM

To: Curtis Holt, City Manager
From: Andrea Boot, Treasurer
Date: January 20, 2010
Subject: Write-off of 2003 Delinquent Personal Property Taxes

Delinquent personal property taxes may be written off after being delinquent for five years. The write-off procedure requires a resolution from each taxing jurisdiction granting its permission.

I am seeking permission to write off the delinquent 2003 city taxes in the amount of \$5,414.02. An itemized listing is attached for your reference. It should be noted that we are not writing off any delinquencies related to MTT ruling on Consumers Energy and MichCon. Once City Council has passed a resolution, the documentation must be approved by the District Court per Public Act 206 (Property Tax Act) of the State of Michigan. Rather than burden the Court with petitions from each jurisdiction, the Kent County Treasurers Association compiles the resolutions from each unit and presents it as one approval by the Judge.

I would like to have this presented, subject to your approval, to the City Council meeting on February 01, 2010.

CALCULATED AS OF: 01/13/2010

Heading	Delinquent Amt	Paid	Due

TOTAL ALL DISTRICTS			
Parcel Count:	62		
TAXABLE VALUE:	0		
SEV:	0		
PRE/MBT TAXABLE:	0		
NON-PRE/MBT TAXABLE:	0		
(S) COUNTY TAX	0.00	0.00	0.00
(S) CVT	5,867.72	83.97	5,783.75
(S) STATE ED	2,521.59	36.08	2,485.51
(S) SCHOOL TAX	9,552.36	163.79	9,388.57
(S) KISD	1,911.29	27.35	1,883.94
(S) COLLEGE TAX	900.66	12.89	887.77
(S) VILLAGE TAX	0.00	0.00	0.00
(W) COUNTY TAX	3,177.26	261.23	2,916.03
(W) LIBRARY	520.61	42.81	477.80
(W) STATE ED	0.00	0.00	0.00
(W) SCHOOL TAX	3,134.69	190.71	2,943.98
(W) KISD	0.00	0.00	0.00
(W) COLLEGE TAX	0.00	0.00	0.00
(W) VILLAGE TAX	0.00	0.00	0.00
BASE TAX TOTAL	27,586.18	818.83	26,767.35
ADMIN	275.82	8.19	267.63
TOTAL	27,862.00	827.02	27,034.98

- city portion \$ 5405 ⁸⁹
 plus Dia IFT 8. ¹³
\$5,414 ⁰²

Delinquent IFT's

Year	Parcel Number	Wyoming										Remark					
		City	Transit	State Ed	KISD	GRCC	County (SU)	Schools (SU)	School (SU)	School (WI)	County (WI)		Library	SU Admin	WI Admin		
1996	none																
1997	41-56-00-092-366	347.29	0.00	0.00	120.67	56.86		1,223.91		159.12	21.15	17.49	1.80				Alto's Mfg (personal) CH7 - included in delinquent tax sinking
1998	none																
1999	none																
2000	none																
2001	none																
2002	41-55-00-096-643																
2003	41-56-00-093-584								47.87	22.31	3.65		0.74				Parmalat - CH11 - paid through bankruptcy court and disbursed May 2005
	41-56-00-096-643							7,695.75	5,063.64	2,095.03	343.39		101.34				Parmalat - CH11 - paid through bankruptcy court and disbursed May 2005
	41-56-00-200-230									2,370.30	388.50		76.22				Parmalat - CH11 - paid through bankruptcy court and disbursed May 2005
	41-56-00-201-237	8.13	0.57	7.50	2.84	1.33	17.02	8,266.10	3,969.38	634.21	0.37		0.05				Horizon Satellite Systems (personal) - out of business
	41-55-89-066-543	8.45	0.74	9.41	3.55	1.40		9.22	7.28	3.30	0.54	0.33	0.11				Parmalat - CH11 - paid through bankruptcy court and disbursed May 2005
2004	41-57-93-069-364	730.80	64.37	0.00	307.16	121.04		1,322.59	1,043.71	284.14	47.05	25.46	13.75				Parmalat - CH11 - paid through bankruptcy court and disbursed May 2005
	41-57-93-066-843	837.46	73.75	831.64	351.05	138.70		812.23	719.88	325.58	53.91	32.46	10.89				Parmalat - CH11 - paid through bankruptcy court and disbursed May 2005
	41-57-93-201-227	1,748.66	154.00	1,845.25	734.87	289.60		1,904.73	679.80	112.57	67.77	22.95					Parmalat - CH11 - paid through bankruptcy court and disbursed May 2005
2005	none																
2006	none																
2007	none																
2008	41-57-93-096-366	108.88	11.42	0.00	47.84	18.22	43.65	46.92				2.76					Lake Tire - CH7

Owner Parcel #	Tax Year	Tax Due	BR/Other

AFLAC 2415 PORTER ST SW WYOMING MI 49509-2136			41-90-00-008-400
41-50-93-008-400	2003S	143.69	
	2003W	19.77	
TOTAL		163.46	
ACTION VENDING CO 2845 VINELAND AVE SE GRAND RAPIDS MI 49508-1452			41-90-00-021-000
41-50-93-021-000	2003S	1,068.24	
	2003W	0.00	
TOTAL		1,068.24	
AFFORDABLE HEARING & SERV 2000 28TH ST SW WYOMING MI 49509-2516			41-90-00-028-000
41-50-93-028-000	2003S	161.66	
	2003W	22.25	
TOTAL		183.91	
CABLE OPTIONS 1943 PORTER ST SW WYOMING MI 49509-2289			41-90-00-215-725
41-50-93-215-725	2003S	76.31	
	2003W	10.50	
TOTAL		86.81	
CLARK REFINING & MARKETING PO BOX 641100 CHICAGO IL 60664-1100			41-90-00-268-000
41-50-93-268-000	2003S	0.00	
	2003W	443.80	
TOTAL		443.80	
CLARK REFINING & MARKETING PO BOX 641100 CHICAGO IL 60664-1100			41-90-00-268-005
41-50-93-268-005	2003S	370.08	
	2003W	408.60	
TOTAL		778.68	
CLASSIC CAR CO 5301 DIVISION AVE S GRAND RAPIDS MI 49548-5607			41-90-00-268-100
41-50-93-268-100	2003S	0.00	
	2003W	68.37	
TOTAL		68.37	
D&F ENGINEERING INC 3300 UNION AVE SE WYOMING MI 49548-2312			41-90-00-328-000
41-50-93-328-000	2003S	294.41	
	2003W	150.15	
TOTAL		444.56	
DUTCH DELI & BAKERY 1039 ROGERS PLZ SW WYOMING MI 49509-2856			41-90-00-399-000
41-50-93-399-000	2003S	139.18	
	2003W	19.16	
TOTAL		158.34	
GOLDEN TROPICS TANNING SALN 1939 PORTER ST SW WYOMING MI 49509-2275			41-90-00-537-750
41-50-93-537-750	2003S	103.23	
	2003W	0.00	
TOTAL		103.23	
GRAND DISCOUNT MATTRESS INC 4625 CLYDE PARK AVE SW WYOMING MI 49509-5112			41-90-00-546-950
41-50-93-546-950	2003S	97.29	
	2003W	50.83	
TOTAL		148.12	
GRAND VALUE HOMES 5115 ALPINE AVE NW COMSTOCK PARK MI 49321-9729			41-90-00-568-300
41-50-93-568-300	2003S	6.49	
	2003W	66.14	
TOTAL		72.63	
HOT-N-NOW///9008 4205 CHARLAR DR STE 3 HOLT MI 48842-6804			41-90-00-640-400
41-50-93-640-400	2003S	485.04	
	2003W	66.78	
TOTAL		551.82	

Owner Parcel #	Tax Year	Tax Due	BR/Other

HOT-N-NOW///9007 4205 CHARLAR DR STE 3 HOLT MI 48842-6804			41-90-00-640-450
41-50-93-640-450	2003S	362.48	
	2003W	189.38	
TOTAL		551.86	
KINDRA MFG 3753 BASSWOOD DR SW GRANDVILLE MI 49418			41-90-00-760-150
41-50-93-760-150	2003S	2,703.82	
	2003W	372.32	
TOTAL		3,076.14	
LLK ACCOUNTING 3190 MADISON AVE SE GRAND RAPIDS MI 49548-1261			41-90-00-785-800
41-50-93-785-800	2003S	35.93	
	2003W	18.33	
TOTAL		54.26	
MIDAS MUFFLER SHOPS 5243 S DIVISION AVE WYOMING MI 49548-5605			41-90-00-922-500
41-50-93-922-500	2003S	879.40	
	2003W	459.46	
TOTAL		1,338.86	
NEUMAN & ASSOCIATES 1415 GODFREY AVE SW WYOMING MI 49509			41-90-00-984-250
41-50-93-984-250	2003S	88.66	
	2003W	10.50	
TOTAL		99.16	
NEW IMAGE HAIR STYLING 1939 PORTER ST SW WYOMING MI 49509-2275			41-90-00-985-000
41-50-93-985-000	2003S	76.31	
	2003W	10.50	
TOTAL		86.81	
LEGEND GRILL RESTAURANT PO BOX 67 GRANDVILLE MI 49418			41-90-00-985-004
41-50-93-985-004	2003S	230.84	
	2003W	30.91	
TOTAL		261.75	
SIGNS & GRAPHICS 2575 28TH ST SW WYOMING MI 49509-2105			41-90-00-985-035
41-50-93-985-035	2003S	898.27	
	2003W	123.69	
TOTAL		1,021.96	
WYOMING BODY SHOP 100 39TH ST SW WYOMING MI 49548-3104			41-90-00-985-049
41-50-93-985-049	2003S	55.57	
	2003W	28.35	
TOTAL		83.92	
ALL CAR TOWING 3636 BUCHANAN AVE SW WYOMING MI 49548-3109			41-90-00-985-083
41-50-93-985-083	2003S	32.69	
	2003W	16.68	
TOTAL		49.37	
GLOBAL INSURANCE 821 28TH ST SW WYOMING MI 49509-2848			41-90-00-985-112
41-50-93-985-112	2003S	67.34	
	2003W	9.27	
TOTAL		76.61	
HORIZON SATELLITE SYSTEMS 2609 28TH ST SW WYOMING MI 49509-2107			41-90-00-985-207
41-50-93-985-207	2003S	983.58	
	2003W	135.43	
TOTAL		1,119.01	
BUDGET MOTOR SALES & LEASE 3226 DIVISION AVE WYOMING MI 49548-2115			41-90-00-985-351
41-50-93-985-351	2003S	81.75	
	2003W	41.70	
TOTAL		123.45	

Owner Parcel #	Tax Year	Tax Due	BR/Other

ENGINE HOUSE 1294 36TH ST SW WYOMING MI 49509-3468			41-90-00-985-369
41-50-93-985-369	2003S	157.17	
	2003W	21.63	
TOTAL		178.80	
MARIA'S BEAUTY SALON 1064 BURTON ST SW WYOMING MI 49509-5505			41-90-00-985-403
41-50-93-985-403	2003S	104.34	
	2003W	12.36	
TOTAL		116.70	
MAMA DAMICO'S 3052 DIVISION AVE SW WYOMING MI 49548-1150			41-90-00-985-415
41-50-93-985-415	2003S	130.84	
	2003W	66.73	
TOTAL		197.57	
MUGS, EMBROIDER, ETC 3221 DIVISION AVE SW WYOMING MI 49548			41-90-00-985-417
41-50-93-985-417	2003S	65.41	
	2003W	33.36	
TOTAL		98.77	
ROE COMM 01400 RAMONA AVE KALAMAZOO MI 49002-3638			41-90-00-985-428
41-50-93-985-428	2003S	110.69	
	2003W	57.85	
TOTAL		168.54	
D & V GIFTS 4020 DIVISION AVE SW WYOMING MI 49548-3310			41-90-00-985-473
41-50-93-985-473	2003S	0.00	
	2003W	41.70	
TOTAL		41.70	
OUT OF THE BOX PRODUCTIONS 1106 BURTON ST SW WYOMING MI 49509-1435			41-90-00-985-569
41-50-93-985-569	2003S	2,363.89	
	2003W	280.16	
TOTAL		2,644.05	
FRIENDLY FOODS 3370 BUSCH DR SUITE D GRANDVILLE MI 49418-1096			41-90-00-985-575
41-50-93-985-575	2003S	218.15	
	2003W	0.00	
TOTAL		218.15	
CDW LEASING LLC 7145 SW VARNS ST PORTLAND OR 97223-8018			41-90-00-985-604
41-50-93-985-604	2003S	153.71	
	2003W	78.40	
TOTAL		232.11	
IMPERIAL FLOORING 745 36TH ST SW WYOMING MI 49509-4006			41-90-00-985-635
41-50-93-985-635	2003S	49.04	
	2003W	25.02	
TOTAL		74.06	
ADVANCE TAX MANAGEMENT 2675 44TH ST SW WYOMING MI 49509-6833			41-90-00-985-643
41-50-93-985-643	2003S	89.81	
	2003W	12.36	
TOTAL		102.17	
DATA CENTER OPERATIONS LLC 1200 JUDD AVE SW WYOMING MI 49509-1019			41-90-00-985-647
41-50-93-985-647	2003S	0.00	
	2003W	197.90	
TOTAL		197.90	
AUTO DETAIL SHOP 2250 28TH ST SW WYOMING MI 49509-2306			41-90-00-985-659
41-50-93-985-659	2003S	89.81	
	2003W	12.36	
TOTAL		102.17	

Owner Parcel #	Tax Year	Tax Due	BR/Other

JMARK SATELLITE SERVICES 2250 28TH ST SW WYOMING MI 49509-2306			41-90-00-985-660
41-50-93-985-660	2003S	44.89	
	2003W	6.18	
TOTAL		51.07	
P M DISTRIBUTION CO INC 760 36TH ST SE WYOMING MI 49548-2344			41-90-00-985-665
41-50-93-985-665	2003S	26.12	
	2003W	13.33	
TOTAL		39.45	
UPSTAIRS DOWNSTAIRS 2522 TAFT AVE SW WYOMING MI 49509-2264			41-90-00-985-674
41-50-93-985-674	2003S	67.34	
	2003W	0.00	
TOTAL		67.34	
NINO'S PIZZA 1978 GODFREY AVE SW WYOMING MI 49509-1415			41-90-00-985-682
41-50-93-985-682	2003S	52.15	
	2003W	6.18	
TOTAL		58.33	
AMAZING REEFS 2751 CLYDE PARK AVE SW WYOMING MI 49509-2008			41-90-00-985-693
41-50-93-985-693	2003S	67.34	
	2003W	9.27	
TOTAL		76.61	
WESTEC INC 2434 CLYDE PARK AVE SW WYOMING MI 49509-1936			41-90-00-985-696
41-50-93-985-696	2003S	44.89	
	2003W	6.18	
TOTAL		51.07	
ELEGANT IMAGES 4623 CLYDE PARK AVE SW WYOMING MI 49509-5112			41-90-00-985-700
41-50-93-985-700	2003S	0.00	
	2003W	47.33	
TOTAL		47.33	
RON'S AUTO SALES 2555 DIVISION AVE S GRAND RAPIDS MI 49507-3415			41-90-00-985-706
41-50-93-985-706	2003S	112.25	
	2003W	15.45	
TOTAL		127.70	
TREASURE CHEST 4213 S DIVISION AVE WYOMING MI 49548-3313			41-90-00-985-711
41-50-93-985-711	2003S	49.04	
	2003W	25.02	
TOTAL		74.06	
SUCCESS STAFFING 1498 44TH ST SW APT 8 WYOMING MI 49509-4375			41-90-00-985-721
41-50-93-985-721	2003S	65.41	
	2003W	33.36	
TOTAL		98.77	
OS ENTERPRISES 3001 MADISON AVE SE WYOMING MI 49548-1209			41-90-00-985-724
41-50-93-985-724	2003S	58.84	
	2003W	30.02	
TOTAL		88.86	
AS NEW INC 3001 MADISON AVE SE WYOMING MI 49548-1209			41-90-00-985-725
41-50-93-985-725	2003S	55.57	
	2003W	28.35	
TOTAL		83.92	
FIRST CLASS ENTERPRISES 1704 PORTER ST SW WYOMING MI 49509-1749			41-90-00-985-729
41-50-93-985-729	2003S	44.89	
	2003W	6.18	
TOTAL		51.07	

Owner	Parcel #	Tax Year	Tax Due	BR/Other
MC ARTUR EXPRESS 3810 ROGER B CHAFFEE SE WYOMING MI 49548-3438				41-90-00-985-738
41-50-93-985-738		2003S	163.55	
		2003W	83.41	
TOTAL			246.96	
ACCURATE MOLD & ENGINEERING 1 INDUSTRIAL DR ROCKFORD MI 49341-1047				41-90-00-985-768
41-50-93-985-768		2003S	469.63	
		2003W	55.65	
TOTAL			525.28	
PBCC 27 WATERVIEW DR SHELTON CT 06484-4301				41-90-00-994-505
41-50-93-994-505		2003S	1,187.47	
		2003W	605.65	
TOTAL			1,793.12	
PBCC 27 WATERVIEW DR SHELTON CT 06484-4301				41-90-00-994-510
41-50-93-994-510		2003S	839.13	
		2003W	438.41	
TOTAL			1,277.54	
PERSONAL TOUCH AUTO TECH 1551 GODFREY AVE SW WYOMING MI 49509-1067				41-90-00-994-710
41-50-93-994-710		2003S	1,659.42	
		2003W	196.67	
TOTAL			1,856.09	
M J F AUTO REPAIR SERVICE 1144 SASKATOON TRAIL WAYLAND MI 49348-1470				41-90-00-996-490
41-50-93-996-490		2003S	1,896.47	
		2003W	990.83	
TOTAL			2,887.30	
UPTOWN GIRL 4830 WILSON AVE SW WYOMING MI 49418-3134				41-90-00-996-725
41-50-93-996-725		2003S	161.66	
		2003W	22.25	
TOTAL			183.91	
WASH KING LAUNDROMAT PO BOX 246 LOWELL MI 49331-0246				41-90-00-997-070
41-50-93-997-070		2003S	0.00	
		2003W	39.00	
TOTAL			39.00	
WAYNE'S WHEELS & TIRES 4275 STAFFORD AVE SW WYOMING MI 49548-3055				41-90-00-997-100
41-50-93-997-100		2003S	33.54	
		2003W	17.53	
TOTAL			51.07	
WESTERN MICH UNDERWRITERS 2675 44TH ST SW, SUITE 201 WYOMING MI 49509				
41-90-00-997-230		2003S	354.82	
		2003W	48.86	
TOTAL			403.68	
2003	62		26,767.35	
DLQ PARCEL COUNT:	62		26,767.35	

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK
TO EXECUTE CHANGE ORDER NO. 2 TO THE 2009 RESURFACING PROGRAM

WHEREAS, on July 6, 2009, the City Council awarded a contract for the 2009 Resurfacing Program to Rieth-Riley Construction Company, Inc., in the amount of \$1,642,502.28, and

WHEREAS, said contract includes rotomilling and resurfacing of various major and local streets throughout the City in need of repair, and

WHEREAS, Change Order No. 1 was approved on August 17, 2009, for the addition of the Pinery Park parking lot and drive soil stabilization and paving to the program, and

WHEREAS, the Pinery Park parking lot and drive approach were greatly improved, but the quantity of bituminous material was greater than estimated, increasing the final contract cost an additional \$7,005.44, and

WHEREAS, Change Order No. 2 has been prepared to compensate the contractor for the final quantities placed during paving of the Pinery Park parking lot in the amount of \$7,005.44, and

WHEREAS, the additional Pinery Park work can be financed out of the Pinery Park Capital Improvement Project Account No. 208-752-75600-975.113; now, therefore,

BE IT RESOLVED that the City Council hereby authorizes the Mayor and City Clerk to execute the attached Change Order No. 2 to the 2009 Resurfacing Program.

Councilmember _____ moved, seconded by Councilmember _____, that the above Resolution be adopted.

Motion carried: _____ Yeas, _____ Nays.

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan, at a _____ session held on the _____ day of _____, 2010.

HEIDI A. ISAKSON
Wyoming City Clerk

MEMORANDUM

TO: Mayor and City Council

FROM: Russ Henckel, Assistant Director of Public Works/Engineering

DATE: February 1, 2010

SUBJECT: 2009 Resurfacing Program - Change Order No. 2

The 2009 Resurfacing Program contract was awarded to Rieth-Riley Construction Company, Inc. on July 6, 2009, in the amount of \$1,642,502.28. Additional work was added to the contract to repave the Pinery Park parking lot through Change Order No. 1, in the amount of \$143,000.00.

The Pinery Park parking lot is complete, but the final quantities of asphalt were greater than the original estimated total. The additional quantities of asphalt increased the total parking lot paving cost \$7,005.44.

It is recommended that the City Council approve final payment to Rieth-Riley Construction Company, Inc. for the 2009 Resurfacing Program in the amount of \$7,005.44 and authorize the attached Change Order.

RJH:nll

Attachment: Change Order No. 2
Estimate #9 (Final)

CHANGE ORDER NO. 2

PROJECT: 2009 Resurfacing Program
CONTRACTOR: Rieth-Riley Construction Company, Inc.
CONTRACT DATE: July 6, 2009
DESCRIPTION: Pinery Park Parking Lot and Drive Restoration

Contract Amount Prior to Change Order No. 2	\$1,785,502.28
Increase Resulting from Change Order No. 2	<u>\$ 7,005.44</u>
Adjusted Contract Amount	\$1,792,507.72

CITY OF WYOMING

CONTRACTOR

Heidi A. Isakson
City Clerk

Jack Poll
Mayor

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE SALE OF VEHICLES

WHEREAS, on January, 25, 2010, Expressway Auto Auction, Inc., auctioned 40 Motor Pool and 4 Police vehicles and equipment, and

WHEREAS, bids were offered in the amount of \$139,300 which is above the estimated value of \$110,800 for the 44 vehicles and equipment, and

WHEREAS, auction and vehicle preparation fees total \$6,042, and

WHEREAS, Chapter 12.1 of the City Charter requires the City Council to authorize the sale of any City property exceeding the value of \$7,500, and

WHEREAS, the net proceeds of \$125,543 will be deposited in the Motor Pool Fund (Account 661-673.026) and \$7,715 will be deposited in the General Fund (Account 101-673.002), now therefore

BE IT RESOLVED that the City Council authorizes the sale of the vehicles and the payment of \$6,042 to Expressway Auto Auction, Inc., for the auction and vehicle preparation fees.

Councilmember _____ moved, seconded by Councilmember _____, that the above Resolution be adopted.

Motion carried: _____ Yeas, _____ Nays.

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan, at a _____ session held on the ____ day of _____, 2010.

HEIDI A. ISAKSON
Wyoming City Clerk

Attachment: Auction Spreadsheet

Resolution No. _____

**CITY OF WYOMING MOTOR POOL
VEHICLE AUCTION JANUARY 25, 2010**

Unit #	Description	VIN	Est. Value	Sale Bid	Detail Fee	Sale Fee	Purchaser	Recommendation
MOTOR POOL EQUIPMENT								
D266-000	2003 Dodge Dakota 4WD	1D7HG12X53S220148	\$ 3,000	\$ 5,750	\$ 50	\$ 110	Fox Grand Traverse	Sell
D208-001	2003 Dodge Dakota 4WD	1D7HG12X33S220150	3,000	5,400	50	110	Fox Grand Traverse	Sell
D345-000	1996 Dodge Ram 3500 Dump	1B6MC3651TJ200756	3,000	4,100	50	100	Wetzel Auto	Sell
D315-000	2003 Dodge Ram 2500	3D7KU26D93G765135	6,000	5,200	55	110	Wayland Motors	Sell
D179-000	2001 Dodge Intrepid	2B3HD56J81H670947	3,000	2,600	50	80	Fox Grand Traverse	Sell
D349-000	2001 Ford F-350 1-Ton Dump	1FDWF36F61ED16203	4,000	5,100	55	110	Priced Right Auto	Sell
D381-000	2001 Dodge Durango SUV	1B4HS28NX1F616857	5,000	3,600	50	90	Priced Right Auto	Sell
D071-834	1997 Dodge Ram Van 3500	2B5WB35Z3VK546710	1,000	1,800	50	80	Priced Right Auto	Sell
D009-812	2006 Ford Crown Victoria	2FAHP71W36X120451	3,000	3,000	50	80	Trumbull Auto	Sell
D372-000	1999 Dodge Ram 2500 4WD	3B7KF26Z4XM586783	2,000	4,000	50	90	Jacob Helman	Sell
D356-000	2000 Dodge Ram Van 3500	2B5WB35Z5YK166627	3,000	5,000	50	100	Priced Right Auto	Sell
D347-000	2000 Ford F350 1 Ton Dump	1FDWF36F9YED51392	4,000	6,000	55	110	Wetzel Auto	Sell
D371-000	2003 Dodge Ram 2500	1D7KU28D33J572586	5,000	8,400	50	130	Koskiren Auto	Sell
D605-000	1997 Ford Van W/Bucket	1FTJE34L1VHA89260	4,000	3,700	50	90	Gilbert Beck	Sell
D214-000	2001 GMC 2500 3/4 Ton Work Box	1GDGC24U91Z223628	3,000	3,000	50	80	Wayland Motors	Sell
D126-000	1997 Ford Taurus	1FALP52U1VA207820	300	1,275	50	70	Patriot	Sell
D606-000	1997 GMC Bucket Truck	1GDKC34J8VJ518472	4,000	3,600	50	90	Twin Lake	Sell
D618-000	1997 Chevrolet Step Van P-30	1GBKP32R1V3300495	2,000	1,775	50	80	Zimmerman	Sell
D088-823	2006 Ford Crown Victoria	2FAHP71W66X120458	3,000	2,300	50	80	Trumbull Auto	Sell
D056-802	2005 Ford Crown Victoria	2FAHP71W35X106869	3,000	2,100	50	80	Trumbull Auto	Sell
D215-000	2001 Dodge Ram 1500	1B7HC16Y21S281821	3,000	3,100	50	80	Gilbert Beck	Sell
D178-000	2001 Ford Taurus	1FAFP522X1G233173	1,000	2,800	52	80	Priced Right Auto	Sell
D928-000	2003 Ford Excursion 2X4	1FMNU40L13EC33139	5,000	3,300	50	80	Trumbull Auto	Sell
D125-000	2003 Ford Taurus	1FAFP53U03A210541	2,000	3,000	50	80	Priced Right Auto	Sell
D100-898	2003 Ford Crown Victoria	2FAHP71W03X179677	3,000	2,250	50	80	Trumbull Auto	Sell
D182-000	2003 Ford Taurus	1FAFP53U93A210540	2,000	3,375	50	80	Fox Grand Traverse	Sell
D175-000	2001 Dodge Intrepid	2B3HD56JX1H670948	3,000	2,800	50	80	Person	Sell
D168-000	1999 Ford Taurus	1FAFP5220XG209649	2,000	2,000	50	80	Fox Grand Traverse	Sell
D674-000	Arrow Board	02953P5	500	950	50	70	Utility	Sell
D675-000	Arrow Board	02953P6	500	1,300	50	70	Utility	Sell
D676-000	Arrow Board	02953P8	500	1,600	50	80	Utility	Sell
D694-000	Arrow Board	A-15-3311	500	2,100	50	80	Utility	Sell
D316-000	2003 Dodge Ram 1500 4X4	1D7HU18N93J573495	3,000	7,200	50	130	Koskiren Auto	Sell
D081-870	2000 Dodge Dakota 4X4	1B7GG26X2Y5735850	4,000	4,000	50	90	Marlow Clark	Sell
D774-000	2004 Toro "0" Turn Mower	240000528	1,000	2,600	50	80	Groendyke	Sell
D775-000	2004 Toro "0" Turn Mower	240000735	1,000	2,700	50	80	Gilbert Beck	Sell
D176-000	2001 Dodge Intrepid	2B3HD56J11H670949	1,000	2,500	55	80	Sharp	Sell
D049-992	2000 Ford Crown Victoria	2FAFP71W7YX165113	2,000	1,800	50	80	Trumbull Auto	Sell
D080-878	2001 Ford Crown Victoria	2FAFP71WX1X173406	3,000	2,300	50	80	Trumbull Auto	Sell
D086-803	2005 Ford Crown Victoria	2FAHP71W25X110198	3,000	1,700	50	80	Trumbull Auto	Sell
Total			\$ 105,300	\$ 131,075	\$ 2,022	\$ 3,510		
POLICE EQUIPMENT								
Police DB	1998 Chevrolet Lumina	2G1WL52M3W9147449	\$ 1,500	\$ 1,500	\$ 50	\$ 70	Arizona Auto	Sell
Police DB	1998 Chevrolet Lumina	2G1WL52M5W9135836	1,500	1,900	50	80	JIS	Sell
Impound	1996 Chevrolet Tahoe	1GNEK13R8TJ427688	1,000	1,950	50	80	Deal Direct	Sell
Police	2001 Ford Windstar	2FMZA51451BA21487	1,500	2,875	50	80	JIS	Sell
Total			\$ 5,500	\$ 8,225	\$ 200	\$ 310		

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE PAYMENT
FOR MAPPING PHOTOGRAPHY SERVICES

WHEREAS, as detailed in the memorandum from the City's Deputy Assessor, the City of Wyoming uses mapping photography services, and

WHEREAS, the photography services are coordinated by Kent County, and

WHEREAS, funds for the purchase of the photography services are budgeted in account number 101-209-20900-956000, now therefore

BE IT RESOLVED, that the Wyoming City Council does hereby authorize payment to Kent County in the amount of \$10,009.54 for Wyoming's portion of the mapping photography services.

Councilmember _____ moved, seconded by Councilmember _____, that the above Resolution be adopted.

Motion carried: _____ Yeas, _____ Nays

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan, at a _____ session held on the _____ day of _____, 2010.

Attachments: Memorandum
Invoice

Heidi A. Isakson
Wyoming City Clerk

Resolution No. _____

Memo

To: Kim Oostindie, Human Resources Supervisor
From: Tom Yore, Deputy Assessor
CC: Curtis Holt, City Manager
Date: January 21, 2010
Re: Kent County Invoice for Oblique & Ortho Photography

County Billing for Mapping Photography

The attached invoice from Kent County Fiscal Services (\$ 10,009.54) is for the second and final billing for Air Photography performed in May 2008 and completed in March 2009. The first billing was for \$7,546.53 in 2008. This is the remaining portion of a total bill, after Kent County has paid their half portion.

This service and product involves two varieties of Photography planned and approved by Governmental Units in meetings held in late 2007. These products are the new Oblique Photography (Pictometry) and the normal 5 Year update of the Ortho Photography (air photos) of Wyoming.

The Oblique Photography is completely new to our Area. This product is a direct result of a military application now available in a commercial environment. These photos are shot at a 45' degree angle to show front, back and side views of all items on the earth. The Ortho Photography is a traditional air photograph taken at 90' degrees to the earth and is a continuation of a regular 5 - year plan of air photography of Units in Kent County, started in the 1970's.

The collaboration and cooperation of cost sharing for the air photos by Kent County units has been something that Wyoming has participated in since the very first Air Photo flights. The County began this venture and has regularly brought all the units together, discussed and finalized consensus, established a 4 year cost sharing & billing plan, and then put this out for bids to firms capable of performing this task. However, the timing of the billing and services have changed.

The new Oblique Photography, flown and captured at the same time as the Ortho photography, was an enhanced development. Unfortunately, this combination also required less lead time than historically provided to the Units for billing. However, it has also delivered more detailed and superior quality images than ever before.

Both of these images are now merged into our REGIS mapping software and our version of Pictometry making them available to all Wyoming Departments through our computers.

INVOICE



Kent County Fiscal Services
300 Monroe NW, 2nd Floor
Grand Rapids, MI 49503-2221
Make checks payable to: Kent County Treasurer
Attn: Maria Corneanu-(616) 632-7689

Customer Code CITYOFWYOM

WYOMING, CITY OF
ATTN: CURTIS HOLT
1155 28TH ST SW-PO BOX 905
WYOMING, MI 49509

Date	Inv. Num.	Due Date
12/23/09	F09793	01/22/10

Ref. Num.	Description	Amount
2009	Oblique Photography Project Billing	10,009.54
2009	581-245-008-9749-00000-2009	
2009	If any questions, please contact	
2009	Craig Paull @ (616) 632-6501 or via e-mail	
2009	craig.paull @kentcountymi.gov.	

RECEIVED
DEC 28 2009
CITY MANAGER

OK
CH
1-4-10

Inv #: 2010-00001954
#: F09793



Sub-Total	10,009.54
Tax	0.00
Total	10,009.54

maria.corneanu@kentcountymi.gov

RESOLUTION NO. _____
RESOLUTION FOR AWARD OF BID

WHEREAS, formal bids have been obtained on the below listed items, and

WHEREAS, the bids received have been reviewed and evaluated as per the attached memorandums, now therefore,

BE IT RESOLVED, that the Wyoming City Council does hereby award the bids for the purchase of the listed items as recommended in the attached memorandums and summarized below:

<u>ITEM</u>	<u>RECOMMENDED BIDDER</u>	<u>COST</u>
1. Sand	Kwiatkowski Mining	\$3.99 per cu. yd.
2. Bituminous Paving Materials	Rieth-Riley Construction Co.	Bid prices as shown on the attached memorandum
3. Topsoil	Oetman Excavating	\$8.25 per cu. yd.
4. Appliances	Potter Distributing	Bid prices as shown on the attached tabulation sheet
5. Disposable Paper Products	APAC Paper & Packaging Corp., Central Poly Corp., Nichols & P.B. Gast & Sons Co., Inc.	Bid prices as shown on the attached tabulation sheet

Councilmember _____ moved, seconded by Councilmember _____, that the above resolution be adopted.

Motioned carried: _____ Yeas, _____ Nays

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan, at a _____ session held on the _____ day of _____, 2010.

Attachments: Memorandums
Tabulation Sheets

Heidi Ann Isakson
Wyoming City Clerk

MEMORANDUM

DATE: February 1, 2010
TO: Mayor and City Council
FROM: William D. Dooley, Director of Public Works
SUBJECT: Award of Bid for Sand

On Tuesday, January 19, 2010, the City received eight (8) bids for Sand. An invitation to bid was sent to forty-nine prospective bidders. Of the eight bids received, Kwiatkowski Mining submitted the low bid. A tabulation of the bids received is shown below.

	Cost Per Cu.Yd.
Kwiatkowski Mining	\$3.99
Yellow Rose Transport	\$4.05
Michigan Materials & Aggregate Co.	\$4.47
Oetman Excavating	\$4.50
MarJo Construction Services	\$4.50
Rusches Trucking Inc.	\$4.80
Kentwood Excavating Inc.	\$4.90
Grand Rapids Gravel Co.	\$8.00

After reviewing the bids, it is recommended that the City award the bid for sand to Kwiatkowski Mining. An estimated quantity of 2,000 cu. yds. of sand at \$3.99 per cubic yard will be used for various street repairs and utility restoration work at a cost of approximately \$7,980.00.

Sufficient funds have been budgeted in various water, sewer and street maintenance accounts; 202-441-46300-775000, 203-441-46300-775000, 590-441-54200-775000, 591-441-56200-775000 and 591-441-56700-775000.

MEMORANDUM

DATE: February 1, 2010
TO: Mayor and City Council
FROM: William D. Dooley, Director of Public Works
SUBJECT: Award of Bid for Bituminous Paving Materials

On Tuesday, January 19, 2010, the City received three (3) bids for Bituminous Paving Materials. An invitation to bid was sent to forty-eight prospective bidders. Of the three bids received, Reith-Riley Construction Co. Inc. submitted the low bid. A tabulation of the bids received is shown below.

	Rieth-Riley Construction Co.	Wyoming Asphalt Paving Co. Inc.	Grand Rapids Asphalt
36A Bituminous Top Mix (per ton)	\$50.00	\$49.62	\$54.00
13A Bituminous Base Mix (per ton)	\$48.00	\$49.92	\$53.00

After reviewing the bids, it is recommended that the City award the bid for bituminous paving materials to Rieth-Riley Construction Co. An estimated quantity of 1,400 tons of top at \$50.00 per ton and 1,000 tons of base at \$48.00 per ton will be purchased at a cost of approximately \$118,000.00.

Sufficient funds have been budgeted in various water, sewer and street maintenance accounts; 202-441-46300-775000, 203-441-46300-775000, 590-441-54200-775000, 591-441-56200-775000 and 591-441-56700-775000.

MEMORANDUM

DATE: February 1, 2010
TO: Mayor and City Council
FROM: William D. Dooley, Director of Public Works
SUBJECT: Award of Bid for Screened Topsoil

On Tuesday, January 19, 2010, the City received five (5) bids for Screened Topsoil. An invitation to bid was sent to forty-eight prospective bidders. Of the five bids received, Oetman Excavating submitted the low bid. A tabulation of the bids received is shown below.

	Screened Topsoil Cost Per Cu.Yd.
Oetman Excavating	\$8.25
Diamond Services LLC	\$8.45
Rusches Trucking Inc.	\$8.65
MarJo Construction Services, Inc.	\$8.85
Myles Excavating Inc.	\$11.49

After reviewing the bids, it is recommended that the City award the bid for screened topsoil to Oetman Excavating. An estimated quantity of 2,500 cu. yds. of topsoil at \$8.25 per cubic yard will be used for various parkway repairs and utility restoration work at a cost of approximately \$20,625.00.

Sufficient funds have been budgeted in various water, sewer and street maintenance accounts; 202-441-46300-775000, 203-441-46300-775000, 590-441-54200-775000, 591-441-56200-775000 and 591-441-56700-775000.

MEMORANDUM

DATE: January 19, 2010

TO: Kim Oostindie, Human Resources Supervisor

FROM: Rebecca L. Rynbrandt, Community Services Director
Patrick T. Gaffney, Community Development Coordinator

SUBJECT: Award of Bid for Appliances

Over the next 12 months, kitchen appliances will be needed in future vacant foreclosed homes acquired through the City's Neighborhood Stabilization Program, funded by a grant from the Michigan Housing Development Authority and the Department of Housing and Urban Development. The appliances will improve the marketability and energy efficiency of the properties.

Twenty-four (24) invitations to bid were sent to prospective bidders. On January 12, 2010, the City received seven (7) bids for appliances. The bids received are as shown on the attached tabulation sheet. Sufficient funds are allocated in NSP account number 256-401-69210-956.041.

After reviewing the bids, it is recommended that the City Council award the bid for kitchen appliances to the low bidder, Potter Distributing, for approximately \$20,762.00.

**CITY OF WYOMING, MICHIGAN
TABULATION OF BIDS**

On Appliances

Opened By The City Clerk On January 12, 2010 At 11:00 O'clock a.m.

All bid prices firm through delivery.

BIDDER:		Potter Distributing		Standard Kitchens		Brummel's Sales		Nawara Brothers Appliance		Gerrit's Appliance, Inc.		Nawara Brothers Appliance		The Home Depot	
REFRIGERATORS	Model	Price for 1	Total Price for 14	Price for 1	Total Price for 14	Price for 1	Total Price for 14	Price for 1	Total Price for 14	Price for 1	Total Price for 14	Price for 1	Total Price for 14	Price for 1	Total Price for 14
Frigidaire 20.5 Cu. Ft. Top Mount Refrigerator	FRT21HS6JW	\$ 543.00	\$ 7,602.00	\$ 603.00	\$ 8,442.00	\$ 583.00	\$ 8,162.00			\$ 599.00	\$ 8,386.00				
GE 21.0 Cu. Ft. E-Star Top Mount Refrigerator	GTH21KBXWW											\$ 725.46	\$ 10,156.44	\$ 684.95	\$ 9,589.30
Maytag 21 Cu. Ft. E-Saar Top Mount Refrigerator	MITXEMMWW							\$ 637.32	\$ 8,922.48						
RANGES															
Frigidaire 30-Inch Freestanding Gas Range	FGF368GS	\$ 453.00	\$ 6,342.00	\$ 527.00	\$ 7,378.00	\$ 470.00	\$ 6,580.00			\$ 497.00	\$ 6,958.00				
GE Self-Clean Gas Range	JGB280DENWW											\$ 513.10	\$ 7,183.40		
Maytag Self-Clean Gas Range	MGR7661WW							\$ 502.85	\$ 7,039.90						
GE 30-Inch Free Standing Gas Range	JGB300DEPWW													\$ 709.85	\$ 9,937.90
DISHWASHERS															
Frigidaire 24-Inch Built-In Dishwasher	FDB1100RHS	\$ 296.00	\$ 4,144.00	\$ 327.00	\$ 4,578.00	\$ 374.00	\$ 5,236.00			\$ 299.00	\$ 4,186.00				
GE Tall-Tub E-Star Dishwasher	GLD4404RWW											\$ 345.78	\$ 4,840.92	\$ 457.80	\$ 6,409.20
Maytag Tall-Tub E-Star Dishwasher	MDB4630AWW							\$ 320.10	\$ 4,481.40						
MICROWAVES															
Frigidaire 1.5 Cu.Ft. Over-The-Range Microwave	MWV150KW	\$ 191.00	\$ 2,674.00	\$ 187.00	\$ 2,618.00	\$ 239.00	\$ 3,346.00			\$ 169.00	\$ 2,366.00				
GE 1.5 Cu. Ft. Over the Range Microwave	JUM1540DNWW											\$ 181.93	\$ 2,547.02	\$ 276.34	\$ 3,868.76
Maytag 1.5 Cu. Ft. Over the Range Microwave	MMV1153WW							\$ 185.32	\$ 2,594.48						
EXCEPTIONS TO BID															
Delivery Charges								\$ 49.95	\$ 699.30			\$ 49.95	\$ 699.30		
Dishwasher Installs										\$ 99.00	\$ 1,386.00				
Microwave Installs										\$ 45.00	\$ 630.00				

MEMORANDUM

To: Curtis Holt, City Manager

From: Kim Oostindie, Human Resources Supervisor

Re: Award of Bid for Disposable Paper Products

Date: January 12, 2010

On January 13, 2009, nine (9) responses were received in answer to our invitation to bid on disposable paper products. Fifty-two (52) invitations to bid on disposable paper products were sent to prospective bidders and the bids received are shown on the attached tabulation sheet.

The disposable paper products will be utilized in the City's buildings and parks and will be purchased from various departmental operating supplies accounts on an as needed basis throughout the coming year.

Each department uses different products as per their needs and dispensing equipment. A review of the bids received revealed APAC Paper & Packaging Corporation, Central Poly Corporation, Nichols and P.B. Gast & Sons Company, Inc. to be the low bidders.

It is recommended the City Council award the bid for disposable paper products to APAC Paper & Packaging Corporation, Central Poly Corporation, Nichols and P.B. Gast & Sons Company in the amounts as shown on the attached tabulation sheet.

CITY OF WYOMING, MICHIGAN

TABULATION OF BIDS

On Disposable Paper Products

Opened By City Clerk On January 12, 2010 At 11:00 a.m. o'clock

All bid prices reduced to net. All bid prices shown are firm for orders placed within one year from date of award of bid.

Product	APAC Paper & Packaging Corporation		Central Poly Corporation		HD Supply Facilities Maintenance LTD		Indusco		Indusco		Miner Supply Co. Inc.		Nichols		Pyramid School Products		P.B. Gast & Sons Company, Inc.		Quill Corporation		
	Price Per Pack	Price Per Case	Price Per Pack	Price Per Case	Price Per Pack	Price Per Case	Price Per Pack	Price Per Case	Price Per Pack	Price Per Case	Price Per Pack	Price Per Case	Price Per Pack	Price Per Case	Price Per Pack	Price Per Case	Price Per Pack	Price Per Case	Price Per Pack	Price Per Case	
Coronet® - Kitchen Roll Towel 2-Ply	\$0.87000	\$ 26.10									\$0.960	\$ 28.80	\$0.950	\$ 28.50							
Substitute Item:																					
Georgia Pacific KRT 2 Ply								\$0.770	\$ 23.10												
Preference PRT Towels							\$ 28.65														
VanDrehe Preserve 2 Ply			\$0.826	\$ 24.80																	
Baywest 2 Ply										\$0.6200	\$ 18.61						\$0.7550	\$ 22.65			
Baywest 2 Ply																					
SCA																				\$ 34.37	
DublSoft® - C-Fold Towels																	\$1.5300	\$ 24.48			
Substitute Item:																					
NPS Corp.	\$1.08430	\$ 17.35																			
SCA													\$1.450	\$ 23.20							
GPC Fold Preference								\$1.833	\$ 22.00												
Coronet												\$1.320	\$ 21.12							\$ 26.39	
Preference C-Fold Towel						\$2.520	\$ 30.25														
Putney Premium			\$0.008	\$ 18.60																	
Baywest 2 Ply										\$1.0500	\$ 16.73										
Hospesco® - Maxi Thins Feminine Pads	\$0.13348	\$ 33.37					\$ 37.95						\$0.128	\$ 32.00		\$ 32.89					
Substitute Item:																					
Stayfree Maxi Pads									\$ 36.00	\$0.1600	\$ 38.94									\$0.2100	\$ 52.50
Rochester Midland			\$0.120	\$ 29.99																	
Kimberly-Clark - Scott® Standard Roll Bathroom Tissue	\$0.42600	\$ 36.96					\$ 51.63						\$0.510	\$ 40.80	\$1.1618	\$ 92.95					
Substitute Item:																					
NPS Corp.	\$0.35156	\$ 33.75																			
GP Standard Roll Tissue								\$0.495	\$ 39.60												
Coronet												\$0.394	\$ 37.82								
VanDrehe Preserve			\$3.817	\$ 22.90																	
Baywest 2 Ply																\$0.4570	\$ 43.87				
Baywest 2 Ply										\$0.3700	\$ 35.89										
Kimberly Clark - Kleenex® C-Fold Towels																				\$ 57.81	
Kimberly-Clark Kleenex® Cottonelle® Bathroom Tissue	\$0.49830	\$ 29.90					\$ 54.41						\$0.580	\$ 34.80	\$1.3825	\$ 82.95					
Substitute Item:																					
NPS Corp.	\$0.35156	\$ 33.75																			
GP Preference Tissue								\$0.475	\$ 38.00												
Baywest 2 Ply										\$0.5200	\$ 41.39					\$0.6300	\$ 50.40				
Kimberly Clark - Kleenex® C-Fold Towels																				\$ 50.91	
Proctor & Gamble Tampax® Regular Tampons for	\$0.13544	\$ 67.72					\$ 87.99									\$ 55.95					
Substitute Item:																					
Tampax																					
Playtex								\$ 70.00	\$0.1500	\$ 74.04			\$0.130	\$ 65.00							
Spilfyter® - 2 Ply Center-Pull Roll Towels	\$3.76660	\$ 22.60													\$4.520	\$ 27.12					
Substitute Item:																					
SCA														\$4.520	\$ 27.12						
GP Centerpull Premium								\$8.150	\$ 32.60												
Boardwalk												\$4.950	\$ 29.70								
Baywest 2 Ply										\$3.8600	\$ 23.16					\$4.7300	\$ 28.38				
No Substitutions:																					
Atlas Paper Mills - Eversoft® 2-Ply Toilet Paper			\$0.382	\$ 36.66																	
Coronet® - C-Fold Towel, White	\$1.23750	\$ 19.80										\$1.320	\$ 21.12	\$1.450	\$ 23.20					\$ 26.39	
Coronet® - Roll Towel	\$1.83000	\$ 21.96										\$1.990	\$ 23.88	\$1.980	\$ 23.76						
Coronet® - Roll Towel	\$4.05830	\$ 24.35										\$3.790	\$ 22.74	\$4.240	\$ 25.44						
Coronet® Savoy Roll Bath Tissue, 2-Ply	\$0.35100	\$ 33.70										\$0.429	\$ 41.18	\$0.440	\$ 42.24					\$ 49.32	
EcoSoft™ Controlled Roll Towel																					
EcoSoft™ Green Seal® Multifold Towels										\$0.8900	\$ 17.76										
Kimberly Clark - Kleenex® C-Fold Towels	\$1.80060	\$ 28.81												\$1.995	\$ 31.92	\$3.8718	\$ 61.95			\$ 40.86	
Kimberly-Clark - Kimtech Science																					
Kimwipes® Delicate Task Wipers	\$3.63600	\$ 54.54												\$4.230	\$ 63.45	\$10.3300	\$ 154.95				
Kimberly-Clark - Wypall® L20 Wipers	\$3.98580	\$ 47.83												\$3.510	\$ 42.14	\$4.9950	\$ 59.95				