

AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, MARCH 1, 2010 AT 7:00 P.M.

- 1) Call to Order**
- 2) Invocation**
Pastor Dennis Gilbert, Church of the Open Door.
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**
From the regular meeting of February 15, 2010.
- 7) Approval of Agenda**
- 8) Public Hearings**
- 9) Public Comment on Agenda Items** (3 minute limit per person)
- 10) Presentations and Proclamations**
 - a) Presentations
 - b) Proclamations
 1. Boy Scouts of America 100th Anniversary
- 11) Petitions and Communications**
 - a) Petitions
 - b) Communications
- 12) Reports from City Officers**
 - a) From City Council
 - b) From City Manager
- 13) Budget Amendments**
- 14) Consent Agenda**

(All items under this section are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda upon request of any Council member and will be considered separately.)

 - a) Of Appreciation to Stephanie Dufford for Her Service as a Member of the Board of Review for the City of Wyoming
 - b) To Set a Date for a Public Hearing on the Proposed Wyoming Community Development 2010-2011 One Year Action Plan (May 3, 2010 at 7:01 p.m.)
 - c) To Set a Date for a Public Hearing on the Proposed FY 2010-2014 Wyoming Five Year Consolidated Plan for Spending of Housing and Community Development Funds, 7/1/10 through 6/30/15 (May 3, 2010 at 7:02 p.m.)
- 15) Resolutions**
 - d) To Establish a Moratorium on Permits for Businesses Seeking Permits to Cultivate and Distribute Medical Marijuana

16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts

- e) To Authorize the Mayor and City Clerk to Execute an Agreement with the Michigan Department of Transportation for the Preliminary Engineering Work for Milling and Resurfacing Highway M-11, from Madison Avenue to the East City Limits Near Plaster Creek (Budget Amendment No. 35)
- f) To Authorize the Purchase of a Copy Machine and Authorize Acceptance of a Maintenance Agreement
- g) To Authorize the Repair of a Reclaim Pump
- h) For Award of Bids
 - 1. Fire Hydrants & Fire Hydrant Extensions
 - 2. Stainless Steel Clamp Couplings

17) Ordinances

18) Informational Material

- 1. Wyoming Planning Commission - Annual Report

19) Acknowledgment of Visitors

20) Closed Session (as necessary)

21) Adjournment

PROCLAMATION

**BOY SCOUTS OF AMERICA
100th ANNIVERSARY**

WHEREAS, the Boy Scouts of America, our Nation's largest youth organization in the United States of America, celebrates its 100th anniversary, in 2010, and

WHEREAS, the Boy Scouts of America is the foremost youth program of character development and values-based leadership training in our country, since 1910, with nearly two hundred million youth and adult leaders, and

WHEREAS, more than two million young men nation wide, as well as nearly 10,000 in West Michigan, have earned the highly respected and rare Eagle Scout Award, including our own Apollo One astronaut Roger B. Chaffe and the 38th President of the United States Gerald R. Ford, and

WHEREAS, the Gerald R. Ford Council, and its predecessors, have served over one million West Michigan families, bestowing untold hundreds of millions of "Do a Good Turn Daily" community service hours to our communities, and

WHEREAS, the Boy Scout Oath and Law have gone beyond mere words to become, for so many American citizens and leaders, the very moral compass that they will live their lives by.

NOW, THEREFORE, I, JACK A. POLL, Mayor of the City of Wyoming, wish to recognize and honor the Boy Scouts of America, and in particular our own Gerald R. Ford Council, for their 100 years of success in preparing tomorrow's leaders.

JACK A. POLL, MAYOR
City of Wyoming, Michigan

03/01/10
Clerk/IJ

RESOLUTION NO. _____

RESOLUTION OF APPRECIATION TO STEPHANIE DUFFORD FOR HER SERVICE AS A
MEMBER OF THE BOARD OF REVIEW FOR THE CITY OF WYOMING

WHEREAS, Stephanie Dufford was appointed to the Board of Review on January 22,
2007, and

WHEREAS, Stephanie Dufford, as a member of the Board of Review gave generously of
her time and talent to the citizens of Wyoming, now, therefore,

BE IT RESOLVED, the City Council for the City of Wyoming, on behalf of the citizens
of the City of Wyoming, does hereby express its sincere appreciation to Stephanie Dufford for
her dedicated service as a member of the Board of Review.

Councilmember _____ moved, seconded by Councilmember
_____, that the above Resolution be adopted.

Motion carried: _____ Yeas _____ Nays

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of
Wyoming, Michigan at a regular session held on the 1st day of March, 2010.

Heidi A. Isakson
Wyoming City Clerk

Resolution No. _____

02/22/10

RLR: ptg

RESOLUTION NO. _____

A RESOLUTION TO SET A DATE FOR A PUBLIC HEARING ON THE PROPOSED
WYOMING COMMUNITY DEVELOPMENT
2010-2011 ONE YEAR ACTION PLAN

WHEREAS, the City of Wyoming has applied for and obtained 34 years of Community Development Block Grant (C.D.B.G.) funds from the Department of Housing and Urban Development, and

WHEREAS, it is necessary to submit a One Year Action Plan application for the 35th year program covering the period of July 1, 2010, through June 30, 2011, and

WHEREAS, the Wyoming Community Development Committee has recommended a proposed Wyoming Community Development 2010-2011 One Year Action Plan, and

WHEREAS, a City Council public hearing is a requirement prior to City Council approval of the Wyoming Community Development 2010-2011 One Year Action Plan, now, therefore,

BE IT RESOLVED, that the Wyoming City Council does hereby set the date of May 3, 2010 at 7:01 P.M. for a public hearing on the Wyoming Community Development 2010-2011 One Year Action Plan.

Councilmember _____ moved, seconded by Councilmember _____, that the above Resolution be adopted.

Motion carried: ____ Yeas ____ Nays

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan, at a regular session held on the ____ day of _____, 2010.

Heidi A. Isakson
Wyoming City Clerk

RESOLUTION NO. _____

02/22/10
RLR: ptg

RESOLUTION NO. _____

A RESOLUTION TO SET A DATE FOR A PUBLIC HEARING ON THE PROPOSED FY 2010-2014
WYOMING FIVE YEAR CONSOLIDATED PLAN
FOR SPENDING OF HOUSING AND COMMUNITY DEVELOPMENT FUNDS,
7/1/10 THROUGH 6/30/15

WHEREAS, the City of Wyoming has applied for and obtained 34 years of Community Development Block Grant (C.D.B.G.) funds from the Department of Housing and Urban Development, and

WHEREAS, it is necessary to submit a Consolidated Plan every 5 years to indicate objectives for spending HUD Community Development funds. The current Consolidated Plan will end on 6/30/10, and

WHEREAS, the Wyoming Community Development Committee has recommended a proposed FY 2010-2014 Consolidated Plan covering the period from 7/1/10 through 6/30/15, and

WHEREAS, a City Council public hearing is a requirement prior to City Council approval of the FY 2010-14 Consolidated Plan, now, therefore,

BE IT RESOLVED, that the Wyoming City Council does hereby set the date of May 3, 2010 at 7:02 P.M. for a public hearing on the Wyoming Five Year Consolidated Plan, FY 2010-2014.

Councilmember _____ moved, seconded by Councilmember _____, that the above Resolution be adopted.

Motion carried: ____ Yeas ____ Nays

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan, at a regular session held on the ____ day of _____, 2010.

Heidi A. Isakson
Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION NO. _____

A RESOLUTION TO ESTABLISH A MORATORIUM ON PERMITS FOR
BUSINESSES SEEKING PERMITS TO CULTIVATE AND DISTRIBUTE
MEDICAL MARIJUANA

WHEREAS, the Michigan Medical Marijuana Act was passed by Initiative in November of 2008 with an effective date of December 4, 2008, and

WHEREAS, the Act leaves a significant number of issues regarding the use, possession, cultivation and distribution of medical marijuana, and

WHEREAS, the health, safety and welfare of the citizens of the City as a whole as well as those individuals allowed to possess or cultivate medical marijuana requires new regulations to be enacted by the City, and

WHEREAS, City staff is investigating alternatives and in the process of preparing the necessary ordinance provisions to properly regulate the cultivation and distribution of medical marijuana in order to comply with the provisions of the statute while at the same time protecting the health, safety and welfare of the citizens of the City, and

WHEREAS, it is anticipated that preparation, review and enactment of appropriate ordinances and regulations will take approximately 6 months, Now Therefore

BE IT RESOLVED that the Wyoming City Council hereby establishes a Moratorium on permits for business enterprises and/or locations for the distribution or cultivation of medical marijuana as permitted by the Michigan Medical Marijuana Act. The Moratorium shall extend to September 1, 2010 or until such time as appropriate ordinances are passed, whichever occurs first.

BE IT FURTHER RESOLVED that this Moratorium may be extended or terminated pending the enactment of any new ordinances.

Councilmember _____ moved, seconded by Councilmember _____,
that the above resolution be adopted.

Motion carried: ____ yeas ____ nays

I hereby certify that the foregoing resolution was adopted by the City Council for the City of Wyoming at a _____ session held on the ____ day of _____, 2010.

Heidi A. Isakson
Wyoming City Clerk

Resolution No. _____

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK
TO EXECUTE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF
TRANSPORTATION FOR THE PRELIMINARY ENGINEERING WORK FOR MILLING
AND RESURFACING HIGHWAY M-11 (28TH STREET), FROM MADISON AVENUE TO
THE EAST CITY LIMITS NEAR PLASTER CREEK IN THE CITY OF WYOMING

WHEREAS, the Michigan Department of Transportation (MDOT) proposes to mill and resurface 28th Street from Madison Avenue to the east City limit as part of a larger resurfacing along M-11 from Division Avenue to Kalamazoo Avenue, in the spring of 2010, and

WHEREAS, the project includes rotomilling the existing asphalt surface and repaving a new surface course of asphalt pavement, and

WHEREAS, the Michigan Department of Transportation (MDOT) has submitted the attached City-State Agreement for the preliminary engineering work associated with the project, identifying the costs and obligations of each respective party, and

WHEREAS, the City's \$2,060.00 share of the project design and preliminary engineering can be financed out of the Capital Improvement Program Fund, but a budget amendment is necessary; now, therefore,

BE IT RESOLVED that the City Council hereby authorizes the Mayor and City Clerk to execute the attached Agreement with MDOT for the preliminary engineering of the proposed resurfacing project along 28th Street from Madison to East City Limit of the City of Wyoming and hereby approves the attached budget amendment.

Councilmember _____ moved, seconded by Councilmember _____ ,
that the above Resolution be adopted.

Motion Carried: _____ Yeas, _____ Nays.

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a _____ session held on the _____ day of _____, 2010.

HEIDI A. ISAKSON
Wyoming City Clerk

Attachments: Agreement
Budget Amendment

Resolution No. _____

NON-FEDERAL AID PROGRESS PAYMENT

DAB
Control Section M 41063
Job Number 75078C
Contract 09-5787

THIS CONTRACT is made and entered into this date of _____, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF WYOMING, a Michigan municipal corporation, hereinafter referred to as the "CITY"; for the purpose of fixing the rights and obligations of the parties in agreeing to construction improvements located within the corporate limits of the CITY.

WITNESSETH:

WHEREAS, the parties hereto anticipate that payments by them will be sufficient to pay the cost of construction or reconstruction of that which is hereinafter referred to as the "PROJECT" and which is located and described as follows:

Preliminary engineering work for milling and resurfacing work on those portions of Highway M-11 (28th Street) from Madison Avenue to the east CITY limits near Plaster Creek, located within the corporate limits of the CITY; together with necessary related work, and

WHEREAS, the DEPARTMENT presently estimates the PROJECT COST as hereinafter defined in Section 1 to be: \$16,480; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The CITY hereby consents to the designation of the PROJECT as a state trunkline highway. The parties shall undertake and complete the construction of the PROJECT as a state trunkline highway in accordance with this contract. The term "PROJECT COST", as herein used, is hereby defined as the costs of preliminary engineering and plans and specifications required for the construction or reconstruction of the PROJECT.

2. The cost of alteration, reconstruction and relocation, including plans thereof, of certain publicly owned facilities and utilities which may be required for the construction of the PROJECT, shall be included in the PROJECT COST; provided, however, that any part of such cost

determined by the DEPARTMENT, prior to the commencement of the work, to constitute a betterment to such facility or utility, shall be borne wholly by the owner thereof.

3. The CITY shall make available to the PROJECT, at no cost, all lands required; therefore, now owned by it or under its control for purpose of completing said PROJECT. The CITY shall approve all plans and specifications to be used on that portion of this PROJECT that are within the right of way which is owned or controlled by the CITY. That portion of the PROJECT which lies within the right of way under the control or ownership by the CITY shall become part of the CITY facility upon completion and acceptance of the PROJECT and shall be maintained by the CITY in accordance with standard practice at no cost to the DEPARTMENT. The DEPARTMENT assumes no jurisdiction of CITY right of way before, during or after completion and acceptance of the PROJECT.

4. The parties will continue to make available, without cost, their sewer and drainage structures and facilities for the drainage of the PROJECT.

5. The PROJECT COST shall be charged to and paid by the DEPARTMENT and the CITY in the following proportions and in the manner and at the times hereinafter set forth:

DEPARTMENT -	87.5%
CITY -	12.5%

The PROJECT COST and the respective shares of the parties is estimated to be as follows:

DEPARTMENT	\$14,420
CITY	<u>\$ 2,060</u>
TOTAL	\$16,480

The Preliminary Engineering costs for will be apportioned in the same ratio as the actual construction award.

Participation, if any, by the CITY in the acquisition of trunkline right-of-way shall be in accordance with 1951 P.A. 51 Subsection 1d, MCL 247.651d. An amount equivalent to the federal highway funds for acquisition of right-of-way, as would have been available if application had been made therefore and approved by the Federal government, shall be deducted from the total PROJECT COST prior to determining the CITY'S share. Such deduction will be established from the applicable Federal-Aid matching ratio current at the time of acquisition

In the event that Federal funds are received for any portion of the PROJECT COST, the CITY'S share of such PROJECT COST shall be adjusted accordingly.

6. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT. The DEPARTMENT may submit progress billings to the CITY on a biweekly basis for the CITY'S share of the cost of work performed to date, less all payments

previously made by the CITY. No biweekly billings of a lesser amount than \$1,000 shall be made unless it is a final or end of fiscal year billing. All billings will be labeled either "Progress Bill Number _____", or "Final Billing". Upon completion of the PROJECT and payment of all items of PROJECT COST, the DEPARTMENT shall make a final billing and accounting to the CITY.

7. In order to fulfill the obligations assumed by the CITY under the provisions of this contract, the CITY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the CITY will be based upon the CITY'S share of the actual costs incurred as the work on the PROJECT progresses.

8. Pursuant to the authority granted by law, the CITY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its required payments as specified herein.

9. If the CITY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the CITY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such moneys thereafter allocated by law to the CITY from the Michigan transportation Fund sufficient moneys to remove the default, and to credit the CITY with payment thereof, and to notify the CITY in writing of such fact.

10. All of the PROJECT work shall be done by the DEPARTMENT.

11. Upon completion of construction, all sidewalk facilities located within the corporate limits of the CITY being constructed in connection with the PROJECT work (under Job Number 106151) shall be operated and maintained by the CITY at no cost to the DEPARTMENT.

12. This contract is not intended to increase or decrease either party's liability, or immunity from, tort claims.

13. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.

14. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the CITY and for the DEPARTMENT; upon the adoption of a resolution approving said contract and authorizing the signatures thereto of the respective officials of the CITY, a certified copy of which resolution shall be attached to this contract; and with approval by the State Administrative Board.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

CITY OF WYOMING

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title:



APPROVED AS TO FORM:

[Handwritten Signature]

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE PURCHASE OF A COPY MACHINE AND
AUTHORIZE ACCEPTANCE OF A MAINTENANCE AGREEMENT

WHEREAS, on December 1, 2008, the Wyoming City Council adopted Resolution number 23129 authorizing the purchase of a copy machine for the Parks and Recreation Department from Applied Imaging, and

WHEREAS, Applied Imaging has provided the City with the attached proposal offering to provide the City with the new model of that copy machine and also honor the service and supplies pricing from the October 7, 2008 copy machine and maintenance agreement bid, and

WHEREAS, as detailed in the attached memorandum from the City's Director of Public Works, it is recommended City Council accept the proposal from Applied Imaging, and

WHEREAS, funds for the purchase of the copy machine are available in account number 110-441-44100-984.017 and the service and supplies invoices will be charged to account number 110-441-44100-930.000, now therefore

BE IT RESOLVED, that the Wyoming City Council does hereby authorize the purchase of a copy machine from Applied Imaging in the amount of \$9,215.00 and authorizes the City Manager to acknowledge acceptance of the maintenance agreement and future maintenance agreements for this copy machine in accordance with budget authorization, and

BE IT FURTHER RESOLVED, that the Wyoming City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Councilmember _____ moved, seconded by Councilmember _____, that the above Resolution be adopted.

Motion carried: _____ Yeas, _____ Nays.

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a _____ session held on the _____ day of _____, 2010.

Attachments: Memorandum
Proposal

Heidi A. Isakson
Wyoming City Clerk

Resolution No. _____

MEMORANDUM

DATE: February 17, 2010

TO: Kimberly Oostindie, Human Resources Supervisor

FROM: William D. Dooley, Director of Public Works

SUBJECT: Purchase of a Copy Machine

In October 2008 twelve bids were received for the purchase of a copy machine in the Parks Department. After reviewing the bids, the Parks Department purchased a Ricoh MPC4500 from Applied Imaging.

The Public Works Department is in need of a new copy machine/scanner/printer for the main office area. The existing unit is ten years old and is experiencing increasing down time and replacement of parts.

Applied Imaging is willing to extend the bid price to allow the Public Works Department to purchase the same unit (newer model number) at a total cost of \$9,215.00. The Ricoh MPC5000 meets all of the copying, scanning and printing needs of the Public Works Department. This model is used in both the Housing and Parks offices.

It is recommended that the City Council authorize the purchase of a Ricoh MPC5000 based on the extended bid price of \$9,215.00 from Applied Imaging. Sufficient funds are available in the Public Works Administration Capital Outlay Account No. 110-441-44100-984.017 for this purchase.

February 12, 2010

Lisa Barnes
Office Manager
Department of Public Works
2660 Burlingame Ave SW
Wyoming, MI 49509

Grand Rapids

Muskegon

Kalamazoo

Lansing

Dear Lisa,

Thank you for your interest in the Ricoh MPC4500 Multi-Functional Device to replace your 10 year old copier. Believe it or not, Applied Imaging installed your Sharp back in the year 2000.

Recently, the Wyoming Housing Commission and the Wyoming Parks and Recreation Department bid and purchased this same unit from Applied Imaging.

While both departments purchased the same model, there was a slight difference in the pricing between the two. Housing needed the fax option and the standard finisher, while the Parks Department did not need the fax option, but did need the more robust finisher/stapler which enables them to produce booklets for distribution to program participants. Housings cost was \$9,914.00, while Parks invested \$9,968.00.

Both the Housing Commission and the Parks and Recreation Department are very satisfied with their decisions to purchase the Ricoh MPC4500 from Applied Imaging.

Now, the Public Works Department is in need of a similar device. Over the past few months Ricoh has made upgrades to the MPC4500. Basically, these enhancements are a faster running speed, paper thickness tolerances, and software upgrades. Because of these slight modifications, Ricoh has chosen to rename the product. It is now the Ricoh MPC5000. (Ricoh names the products by using their running speed as the model name) Other than the name change, (going from 45 pages per minute to 50 pages per minute) this is the exact same device that the Housing and Parks Departments purchased. The options are slightly modified to fit the specific needs of each area. The Public Works Department requires only the standard finisher, no fax option, but will need additional paper sources.

5282 East Paris S.E.
Grand Rapids, MI 49512

Tel: 616-554-5200
Fax: 616-554-6200

www.appliedimaging.com

There is a significant cost difference. Applied Imaging honor the bid pricing from the Parks and Recreation Department MPC4500 Bid. The cost of the MPC5000, with the accessories that the Public Works Department requires, along with training, installation, and removal of old equipment (if necessary), is \$9,215.00. This is a savings of over \$750.00 to the City.

Grand Rapids

Muskegon

Kalamazoo

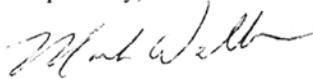
Lansing

Applied Imaging will also honor the service and supplies pricing that won the previous bid, and the condition of holding those prices for a three (3) year period. Those prices are \$0.008 cent (8/10th's of a penny) for black/white pages and \$0.069 cents (six and 9/10th's cents) for full color pages.

Attached is some additional support information showing this is the same model previous purchased, with the enhancements.

Thank you for considering this request. Applied Imaging looks forward to working with the City of Wyoming on this and other needs as they arise.

Respectfully,



Mark Wallis
Applied Imaging

Attachments

5282 East Paris S.E.
Grand Rapids, MI 49512

Tel: 616-554-5200

Fax: 616-554-6200

www.appliedimaging.com

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE REPAIR OF A RECLAIM PUMP

WHEREAS, the City of Wyoming owns and operates the Donald K. Shine Water Treatment Plant which serves the potable water needs of its residents and those of its wholesale customer communities, and

WHEREAS, as detailed in the attached memorandum from the City's Water Plant Maintenance Supervisor, one of the reclaim pumps is in need of repair, and

WHEREAS, two quotations were received and it is recommended City Council accept the low quotation from Layne-Northern Pump to remove, inspect and repair the pump, and

WHEREAS, the quotation provides an estimated price in the amount of \$9,892.00, with an exact price being adjusted if necessary based on the inspection report, and

WHEREAS, funds for the repair of the pump are available in account number 591-591-55300-930000, now therefore,

BE IT RESOLVED, that the Wyoming City Council does hereby authorize acceptance of the quotation from Layne-Northern Pump and authorizes the City Manager to approve additional repairs if necessary, based on the inspection report.

Councilmember _____ moved, seconded by Councilmember _____, that the above Resolution be adopted.

Motion carried: _____ Yeas, _____ Nays.

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a _____ session held on the _____ day of _____, 2010.

Attachments: Memorandum
Quotation

Heidi Isakson
Wyoming City Clerk

Memorandum

To: Kim Oostindie, Assistant
From: Rick Velderman, Maintenance Supervisor *BLV*
Date: February 23, 2010
Re: Recondition Reclaim Pump #4 Memo

The Donald K. Shine Water Treatment Plant has four wash water reclaim pumps located on two reclaim tanks. The reclaim tanks and pumps are located on the east side of the plant. The tanks and pumps are used to capture filter backwash water and send it to the raw water line so that the water can be re-treated.

The northern most reclaim tank has three pumps and the southern reclaim tank has one pump. The pump on the reclaim basin with only one pump has lost some of its pumping capacity over the past six months.

The maintenance staff cleaned out about three feet of sludge and sand from the basin last year, but it did not make any difference on the pump performance. The maintenance staff has already removed the motor from the pump and now we need someone to come and pull the pump out of the basin. The pump will be sent in to the manufacturer and reconditioned before the peak summer season arrives when the pumpage at the Water Treatment Plant increases. When the pump is finished the contractor will reinstall the pump. The maintenance staff will install the motor and then test the unit to make sure it is working properly.

We have obtained two quotes from vendors as listed below:

Layne-Northern Pump	\$9,892.00
Peerless-Midwest Incorporated	\$12,860.00

It is my recommendation that we accept the quote from Layne-Northern Pump for \$9,892.00. We have adequate funds in account 591-591-55300-930000 for the repairs of this reclaim pump.

cc: Jerry Caron
Bill Dooley

QUOTATION
LAYNE-NORTHERN

A Division of Layne Christensen Company
PROFESSIONAL SERVICES FOR WATER SYSTEMS

3125 N. Martin L. King Jr. Blvd./Lansing, Michigan 48906/Phone: (517)323-4931/Fax: (517)323-1619

TO: City of Wyoming

DATE: 12/30/09

QUOTE #: 6960993

ATTN: Rick Velderman

RE: Reclaim Pump

QTY.	DESCRIPTION	PRICE
	This is an estimate based on our records. Things may change once we get the pump out and have it inspected and a complete report sent to you on the repairs. This quote is based on a complete rebuild of the pump, new column, shafting, bearings and head rebuild. If there is anything we can rebuild or reuse it will come on the inspection report	
1	Estimated Materials 2 - Intermediate housings 1 - Discharge housing 1 - Suction housing Metalize Impellers 2 - 6" column pieces 2 - column couplings 2 - column rubber bearings 2 - 1" shafting 1 - Strainer 6 - bronze bearings 3 - shaft couplings 1 - motor shaft 1 - shop supplies Estimated Materials	3,977.00
1	Estimated Labor	
20	Field hours including a 2-man crew equipment and materials necessary	3,500.00
25	Shop Hours for inspection, repair or replace and rebuild	1,875.00
6	Maching hours for shafting, impellers, bowls	540.00
1	Total estimated price - exact price will be reflected based on the inspection report	9,892.00

LAYNE-NORTHERN
A Division of Layne Christensen Company
(CONTRACTOR)

The foregoing prices are subject to Federal, State and Local Sales and Use Taxes
This Quotation will automatically expire if Purchaser does not deliver a written
acceptance to contractor by _____

By Manning A. Larson, Sales Engineer

ACCEPTANCE:

The undersigned accepts the above proposal at the prices shown, subject to any necessary revision in the list of estimated quantities, and hereby authorizes and instructs Contractor to proceed with the described work.
The undersigned understands and agrees that the Terms and Conditions shown on the reverse are hereby incorporated as part of this contract. Purchaser's pumps, motors, parts and/or accessories may be stored by Contractor for thirty (30) days from date of invoice or other written notice from Contractor. After thirty (30) days, disposal of equipment may be made by Contractor without incurring any liability.

Purchaser _____
By _____

Address _____
Date _____

RESOLUTION NO. _____
RESOLUTION FOR AWARD OF BIDS

WHEREAS, formal bids have been obtained on the below listed items, and

WHEREAS, the bids received have been reviewed and evaluated as per the attached memorandums, now therefore,

BE IT RESOLVED, that the Wyoming City Council does hereby award the bids for the purchase of the listed items as recommended in the attached memorandums and summarized below:

<u>ITEM</u>	<u>RECOMMENDED BIDDER</u>	<u>COST</u>
1. Fire Hydrants and Fire Hydrant Extensions	East Jordan Iron Works, Inc.	Bid prices as shown on the attached Memorandum
2. Stainless Steel Clamp Couplings	East Jordan Iron Works, Inc.	Bid prices as shown on the attached Tabulation Sheet

Councilmember _____ moved, seconded by Councilmember _____, that the above resolution be adopted.

Motioned carried: _____ Yeas, _____ Nays

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan, at a _____ session held on the _____ day of _____, 2010.

Attachments: Memorandums
Tabulation Sheet

Heidi Ann Isakson
Wyoming City Clerk

MEMORANDUM

DATE: March 1, 2010

TO: Mayor and City Council

FROM: William D. Dooley, Director of Public Works

SUBJECT: Award of Bid for Fire Hydrants and Fire Hydrant Extensions

On Tuesday, February 23, 2010, the City received one bid for fire hydrants and fire hydrant extensions. An invitation to bid was sent to twenty-two prospective bidders. East Jordan Iron Works, Inc. was the only bidder. A tabulation of their bid is shown below:

Description	Est. Qty.	East Jordon Iron Works, Inc. (each)
Hydrants, Standard Height	6	\$1,075.00
Hydrant, with 6" Extension	0	\$1,256.29
Hydrant, with 12" Extension	0	\$1,282.32
6" Extension	0	\$252.70
12" Extension	6	\$295.45
18" Extension	4	\$335.35
24" Extension	0	\$363.85

It is estimated that six fire hydrants, six 12" extensions and four 18" extensions will be purchased during the year.

It is recommended that we award the bid to East Jordan Iron Works, Inc.

Sufficient funds have been budgeted in the Water Hydrant Maintenance account, 591-441-56600-775000.

jaj

MEMORANDUM

DATE: March 1, 2010
TO: Mayor and City Council
FROM: William D. Dooley, Director of Public Works
SUBJECT: Award of Bid for Stainless Steel Clamp Couplings

On Tuesday, February 23, 2010 six responses were received in answer to our invitation to bid on stainless steel clamp couplings and are shown on the attached tabulation sheet. An invitation to bid was sent to twenty-two prospective bidders.

Municipal Supply Company, SLC Meter Service, Inc., Michigan Pipe and Valve and Underground Pipe and Valve submitted alternate bids for a different brand of clamp couplings. The Public Works Department has had issues with in the past with clamp couplings not fitting properly and problems with the tightening the bolts due to lack of Teflon coating, the bolts seem to seize up.

After reviewing the bids, it is recommended that the City award the bid for stainless steel clamp couplings to East Jordan Iron Works. Based on the estimated quantities shown on the bid tabulation the cost is approximately \$8,500.

Sufficient funds have been budgeted in the Water Main Maintenance account, 591-441-56200-775000.

Attachment: Tabulation of Bids

jaj

CITY OF WYOMING, MICHIGAN

TABULATION OF BIDS

On Stainless Steel Clamp Couplings

Opened By City Clerk On February 23, 2010 At 11:00 a.m. o'clock

All bid prices reduced to net. All bid prices shown are firm for orders placed within one year from date of award of bid.

Est. Qty.	Nom. Size (inches)	O.D. Range (inches)	Width (inches)	Weight (pounds)	Municipal Supply Co.*		SLC Meter Service, Inc.*		Michigan Pipe and Valve – Lansing*		Underground Pipe and Valve*		East Jordan Iron Works, Inc.		Etna Supply Company		
					Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	
2	4	4.74-5.14	12	10.5	\$54.22	\$108.44	\$49.39	\$98.78	\$52.00	\$104.00	\$62.75	\$125.50	\$65.50	\$131.00	\$65.35	\$130.70	
30	6	6.84-7.24	12	12.2	\$59.46	\$1,783.80	\$59.37	\$1,781.10	\$63.00	\$1,890.00	\$68.83	\$2,064.90	\$78.80	\$2,364.00	\$79.59	\$2,387.70	
6	6	6.84-7.24	12	12.2	\$69.69	\$418.14	\$75.73	\$454.38	\$80.00	\$480.00	\$80.66	\$483.96	\$96.45	\$578.70	\$97.66	\$585.96	
6	6	6.84-7.24	15	14.6	\$78.35	\$470.10	\$65.66	\$393.96	\$69.00	\$414.00	\$90.69	\$544.14	\$86.90	\$521.40	\$87.62	\$525.72	
15	8	8.99-9.39	12	14.5	\$67.28	\$1,009.20	\$69.82	\$1,047.30	\$73.00	\$1,095.00	\$77.88	\$1,168.20	\$92.81	\$1,392.15	\$92.74	\$1,391.10	
4	8	8.99-9.39	12	14.5	\$76.82	\$307.28	\$86.17	\$344.68	\$90.00	\$360.00	\$88.92	\$355.68	\$110.45	\$441.80	\$110.81	\$443.24	
4	8	8.99-9.39	20	23.2	\$118.53	\$474.12	\$116.83	\$467.32	\$123.00	\$492.00	\$137.19	\$548.76	\$150.24	\$600.96	\$154.70	\$618.80	
4	10	11.04-11.44	12	16.5	\$76.76	\$307.04	\$94.16	\$376.64	\$99.00	\$396.00	\$88.84	\$355.36	\$120.90	\$483.60	\$118.30	\$473.20	
6	12	13.10-13.50	12	18.7	\$83.42	\$500.52	\$109.06	\$654.36	\$115.00	\$690.00	\$96.55	\$579.30	\$140.11	\$840.66	\$143.24	\$859.44	
2	6		20		\$111.88	\$223.76	\$124.49	\$248.98	\$130.00	\$260.00	\$129.49	\$258.98	\$148.74	\$297.48	\$155.72	\$311.44	
2	8		20		\$127.75	\$255.50	\$133.18	\$266.36	\$140.00	\$280.00	\$147.86	\$295.72	\$167.89	\$335.78	\$172.76	\$345.52	
2	12		20		\$155.19	\$310.38	\$188.16	\$376.32	\$198.00	\$396.00	\$179.61	\$359.22	\$237.68	\$475.36	\$240.70	\$481.40	
0	16	17.15-18.35	20		\$381.70	\$0.00	\$354.50	\$0.00	\$372.00	\$0.00	\$442.00	\$0.00	\$535.89	\$0.00	\$522.12	\$0.00	
					* All Clamps are Powerseal		* All Clamps are Ford Meter Box		* All Clamps are Ford Meter Box		* All Clamps are Powerseal						



MAYOR
Jack A. Poll

AT-LARGE COUNCILMEMBER
Sam Bolt

AT-LARGE COUNCILMEMBER
Dan Burrill

AT-LARGE COUNCILMEMBER
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1ST WARD COUNCILMEMBER
William A. VerHulst

2ND WARD COUNCILMEMBER
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3RD WARD COUNCILMEMBER
Joanne M. Voorhees

CITY MANAGER
Clotis L. Holt

February 22, 2010

Ms. Heidi A. Isakson
City Clerk
Wyoming, MI

Subject: Wyoming Planning Commission – Annual Report

Dear Ms. Isakson:

The above referenced report was reviewed by the Wyoming Planning Commission at its regular meeting on February 16, 2010. Staff had the following comments:

The Michigan Planning Enabling Act (Act 33 of 2008) stipulates that:

“The Planning Commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.”

The attached report is a synopsis of the Planning Commission’s reviews and actions for 2009.

Motion by Hegyi, supported by Postema, to approve the Wyoming Planning Commission 2009 Annual Report and forward it to the City Council. Discussion followed regarding the informative nature of the report. A vote on the motion carried unanimously.

Respectfully submitted,

Timothy Cochran, City Planner
Planning and Development Department

WYOMING PLANNING COMMISSION

2009 ANNUAL REPORT

Site Plan Reviews

- 4/21/09 Approved Site Plan for an addition to Grabber located at 5760 North Hawkeye Court. (Section 35) (Decker Construction)
- 5/19/09 Approved Site Plan for additions to Tri-Unity Christian Schools at 5381 Wilson Avenue. (Section 31) (Tri-Unity Church)
- 6/16/09 Approved a Site Plan extension to complete tree planting and paving/parking lot striping for Grand Rapids Iron & Metal.
- 11/17/09 Approved Site Plan for an addition to Gilmore Industries at 321 Terminal Street. (Section 12) (Decker Construction)

Special Use Reviews

- 2/17/09 Approved Special Use for D & W Fresh Market Convenience/Service Station at the SW corner of Gezon Parkway and Center drive. (Section 34) (Granger Group) (Included Site Plan Approval)
- 3/17/09 Approved Special Use for Family Network Community Center at 1029 -- 44th Street, SW (Section 23) (Family Network) (Included Site Plan Approval)
- 4/21/09 Approved Special Use for Checkers Drive Through Restaurant at 1325 - 28th Street. (Section 11) (The Architectural Group) (Included Site Plan Approval)
- 6/16/09 Approved Special Use for 7E Specialties Storage Facility at 5810 Clyde Park Avenue. (Section 36) (Todd Sevigny) (Included Site Plan Approval)
- 10/20/09 Approved Special Use for McDonald's Drive Through Restaurant at 5631 Byron Center Avenue. (Section 33) (McDonald's USA) (Included Site Plan Approval)
- 12/15/09 Approved Special Use for Appletree Learning Center at 2479 & 2501 - 56th Street SW (Section 33) (BBI Holdings LLC) (Included Site Plan Approval)

Rezoning Recommendations

2/17/09 Recommended approval to rezone 1.43 acres from B-1 Local Business and R-2 Single Family Residential to B-2 General Business. The property is located at the SW corner of 36th Street and Burlingame Avenues. (Section 22) (Marathon Petroleum)

Zoning Code Text Recommendations

2/17/09 Recommended approval to amend Zoning Code Section 90-337 (B-1 Local Business Special Uses) and Section 90-402 (B-3 Planned Shopping Special Approval Uses) to allow Drive In/Drive Through Restaurants.

10/20/09 Recommended approval to amend Zoning Code Chapter 90 pertaining to the definition of, allowable zoning districts, and restrictions applicable to, Community Centers.

11/17/09 Recommended approval to amend Zoning Code Chapter 90 Section 90-686 (Reconstruction of damaged nonconforming buildings and structures) to allow the reconstruction of residential structures in Business and Office districts.

Resolutions & Correspondence

1/20/09 Resolution of Appreciation to former Gerald Mears, Planning and Development Director

6/16/09 Letter in memory of Planning Commissioner Casey Staal

7/21/09 Letter in memory of Planning Commissioner Gerald Dieterman

7/21/09 Letter of appreciation to former Chairman John Harlett

Rules of Procedure

5/19/09 Adopted amended procedures for public hearings within Section 10 of the Planning Commission Rules of Procedure

10/20/09 & 12/15/09 Adopted amended procedures related to the election, definition and responsibilities of the Planning Commission Secretary within Articles 2, 3, 4 and 6 of the Planning Commission Rules of Procedure

Election of Officers

7/21/09 Elected Chair and Vice-Chairman

11/17/09 Elected Secretary

Presentations

1/20/09 Division Avenue Design Charrette Presentation

5/19/09 EPA Grant Presentation

Joint Planning Commission/City Council Meetings

2/16/09 Discussion regarding 28th St. redevelopment, city image, neighborhoods and youth initiatives

2/23/09 Discussion regarding evaluation of the Master Land Use Plan and new Zoning Ordinance

3/23/09 Discussion of the purposes of planning and zoning

5/4/09 Presentation/discussion of creating and implementing a community vision

7/27/09 Presentation on design ideas for 28th Street, Form Based Code and Unified Development Ordinances

10/5/09 Discussion of the Master Plan for Wilson Avenue

11/16/09 Presentations on the history of Council retreats and joint sessions from 2007 to present; presentation on the Fishers Station Design Charette; presentation on financing development

Ongoing Planning Activities

28th Street Subplan (Master Plan Amendment)

GM Reuse Plan (Master Plan Amendment)

Fisher Station Form Based Code (Zoning Ordinance Amendment)



Anthony Woodruff, Secretary
Wyoming Planning Commission