

COMMUNITY DEVELOPMENT COMMITTEE
MEETING MINUTES OF AUGUST 3, 2016
CITY HALL WEST CONFERENCE ROOM
CITY OF WYOMING, MICHIGAN

MEMBERS PRESENT: Dunklee, Hall, Krenz, Lopez
MEMBERS ABSENT: DeJager
STAFF PRESENT: Rebecca Rynbrandt, Director of Community Services
Kimberly Lucar, Community Development Dept.
OTHERS PRESENT: None

Call to Order

Chair Lopez called the meeting to order at 6:35 p.m.

Approval of Agenda

Motion by Hall, supported by Krenz, to approve the agenda. Motion carried unanimously.

Approval of Prior Committee Minutes

Motion by Hall, supported by Dunklee, to approve the prior meeting minutes of June 1, 2016. Motion carried unanimously.

Public Comment on Agenda Items

There was no public.

Grant and Budget Updates

2016-2017 Grant – HUD Environmental Review & Contract Delay – Rynbrandt explained there has been a delay in receiving HUD grant agreements because their procedures have changed. They will not allow a release of funds until grant agreements are signed. Since construction activities such as Housing Rehabilitation Program and Home Repair Services are tied to the release of funds through the Environmental Review process, 2016-2017 grant funds cannot be spent on construction activities until the grant agreement is signed. HUD has notified us that our grant agreement is in the mail.

Budget Re-appropriations–Pending Contract Changes – Rynbrandt noted, since HUD has switched over to the grant based accounting system, expenditures for activities must be tied to the specific grant year in which they were originally funded, if funds are still available. For program year 2016-2017, we will be working with three active grant years – 2014-2015, 2015-2016 and 2016-2017. She discussed the budget spreadsheet in the agenda packet which ties expenditures to the appropriate grant years.

Sub-recipient Year-end Report Reviews

Rynbrandt highlighted some of the points from the Sub-recipient Year-end Reports distributed in the agenda packet:

Code Enforcement – It was interesting to note that 57% of code enforcement occurred in low/moderate-income areas. This was an increase over last year, and is primarily due to the increase in low/moderate-income areas in the city.

Compassion This Way-Taft Neighborhood – This was their final year to receive CDBG funding. This grant year they served over 700 families from their food pantry. They also helped assist 17 adults and 22 youth in obtaining employment.

Home Repair Services – 57 households received minor home repairs and 6 households received access modifications (ramps). They spent the full \$90,000 in funding.

HUD Continuum of Care – Almost \$10,000 in administrative work was provided, which helps support over \$5 million in grant funding throughout the region.

Fair Housing Center – They have improved their reporting and have provided more detail. The Committee expressed their appreciation.

Salvation Army Social Services – 17 adults and 15 children out of 14 households received rental assistance. 41% of the population served was white and 59% were black. There were no Hispanics. 25% of the people had a disability.

FY 2017-2018 Grant Process

Rynbrandt noted the public hearing for the CAPER will be held at the September meeting. The goals and priorities outlined in the Analysis of Impediments to Fair Housing Choice 2013 and the Regional Consolidated Plan 2016-2021 will be reviewed for the purpose of crafting the 2017-2018 Letter of Intent Application. The Letter of Intent Applications will be sent out in September and due back in October. Applicant presentations will be made at the November and December meetings. The budget will then be established.

Committee

Member Recruitment – There are currently two openings on the committee. She encouraged the committee members to reach out to individuals who may wish to serve. Hall said he has someone in mind. Rynbrandt would forward to him an application.

Concerns and Suggestions – Hall mentioned that One Wyoming is focusing on developing after-school activities and programs. They are piloting an after school basketball program for the fall through Elevation Church.

Rynbrandt mentioned that election of officers will be held in November.

Public Comment in General

There was no public.

Adjournment

Motion by Hall, supported by Dunklee, to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 7:05 p.m.

The next meeting of the Committee is September 7, 2016 – CAPER Public Hearing.

Kimberly S. Lucar
Planning & Community Development Dept.