

**WYOMING HOUSING COMMISSION MEETING
2450 36TH ST SW
HOUSING COMMUNITY ROOM
TUESDAY, MARCH 15, 2016 @ 1:00 PM
MINUTES**

Call to Order

A regular meeting of the Wyoming Housing Commission was held on March 15, 2016. Commissioner Ron Dressander called the meeting to order at 1:01PM.

Roll Call

Present: Ron Dressander, Bruce Robey, Don Dykstra and Pat Larabel.

Also Present: Rebeca Venema and Christine Roelofs.

Approval of Minutes

A motion was made by Commissioner Larabel and seconded by Commissioner Dykstra to approve the minutes of the regular meeting of January 19, 2016. All ayes.

Approval of Agenda

A motion was made by Commissioner Dykstra and seconded by Commissioner Larabel to approve the agenda. All ayes.

Public Comments on Agenda Items (3 minute limit per person)

There were no public comments.

Petitions and Communications

There were no petitions or communications.

Public Housing/Section 8

A motion was made by Commissioner Dykstra and seconded by Commissioner Larabel to approve the Public Housing bills for January & February 2016. All ayes.

A motion was made by Commissioner Robey and seconded by Commissioner Larabel to approve the Section 8 bills for January & February 2016. All ayes

Review of Financial Statements

The Commission reviewed the financial statements for December 2015 and January 2016, the cash flow budget for December 2015, the Investment Register and the CFP expenditures for 2014 and 2015.

Report from Housing Director

- a. PHAS Score – Rebeca informed the Board of recent PHAS Score of 84, which makes the WHC a “standard performer.”

Old Business

None

New Business

- a. Approval of Bad Debt Write Off, Resolution 01-16. A motion was made by Commissioner Robey and seconded by Commissioner Larabel. All ayes.
- b. Approval of Addendum of the HQS Inspection Contract, Resolution 02-16. A motion was made by Commissioner Larabel and seconded by Commissioner Robey. All ayes.
- c. Approval of FYE 2017 Budget, Resolution 03-16. A motion was made by Commissioner Robey and seconded by Commissioner Dykstra. All ayes.
- d. Approval of 2016 CFP Grant, Resolution 04-16. A motion was made by Commissioner Dykstra and seconded by Commissioner Robey. All ayes.
- e. Approval of Trash Extension Agreement, Resolution 05-16. A motion was made by Commissioner Larabel and seconded by Commissioner Dykstra. All ayes.

Acknowledgement of Visitors

There were approximately 3-4 tenants in attendance. Topics included cleaning of the Westwood building, security cameras, tenant consequences for violations of lease and time frame of 1st floor renovation.

Commissioner Comments

Commissioner Dykstra asked tenants to be patient in regards to renovation as it takes funding and time.

Commissioner Dressander thanked the residents for attending and reminded them that the WHC is still in need of a resident board member.

Adjournment

The meeting was adjourned at 1:47 PM.

Bruce Robey
Vice Chair
Wyoming Housing Commission

Rebeca Venema
Board Secretary
Wyoming Housing Commission