

WYOMING HOUSING COMMISSION MEETING
2450 36TH ST. SW
HOUSING COMMUNITY ROOM
TUESDAY, MARCH 16, 2010 @1:00PM
MINUTES

Call to Order

A regular meeting of the Wyoming Housing Commission was held on March 16, 2010. Commissioner Gerald Snyder called the meeting to order at 1:00 P.M.

Roll Call

Present: Gerald Snyder, Sally Karasiewicz, Delores Butts, Barb Van Duren, and Don Dykstra. Also present: Rebeca Geerling, Jack Sluiter, Troy Rinks, and other observers.

Approval of Minutes

A motion was made by Commissioner Dykstra and seconded by Commissioner Butts to approve the minutes of the regular meeting held on February 16, 2010. All ayes.

Approval of Agenda

No changes made to the proposed agenda.

Public Comments on Agenda Items (3 minute limit per person)

There were no public comments.

Petitions and Communications

There were no Petitions or Communications.

Public Housing/Section 8

A motion was made by Commissioner Butts and seconded by Commissioner Dykstra to approve the Public Housing and Section 8 bills for February 2010. All ayes.

The Commission reviewed the financial statements and cash flow budget for January 2010 for both Public Housing and Section 8. The CFP Expenditures and the Investment Register are unavailable and will be presented at the next regular board meeting.

Report from Housing Director

- a. The Wyoming Housing Commission welcomes new staff member, Deb Becker, Office Clerk II.
- b. The Interim Director indicated that the Housing Choice Voucher Program has experienced an increase in funding for 2010. The Wyoming Housing Commission has received the increased retro funds for January and February 2010.
- c. The Wyoming Housing Commission has applied for additional HCV funds from HUD due to unforeseen circumstances under the 2010 Set-Aside Funds. The unforeseen circumstances are due to the HUD rescission letter indicating that the WHC payment standard must be returned to the former, higher payment standard. The award is still pending HUD approval.

- d. The Interim Director provided the Board with the proposed City of Wyoming smoking policy. Effective May 1, 2010 new State law indicates that smoking in public places is prohibited. The Interim Director will draft a proposed policy for Board approval at the next regular meeting.

Old Business

- a. The board has tabled discussion regarding the position upgrades for: Tim Robach (BM II to BM III), Dennis Trahan (BM I to BM II), and reclassification for: Deb Becker (Office Clerk II to Section 8 Coordinator). They would like the Interim Director to meet with Human Resources to ensure that proper procedures for promotion and reclassification are followed. The Board would also like to have justification for promotions and reclassifications presented prior to approval.

New Business

- a. Approval of the ARRA Budget Revision, Resolution 10-10. A motion was made by Commissioner Karasiewicz and seconded by Commissioner Van Duren to approve. All ayes.
- b. Approval of the New Executive Director, Resolution 11-10. A motion was made by Commissioner Butts and seconded by Commissioner Karasiewicz to approve. All ayes.
- c. Approval to Replace Administrative Position. The Board recommended the Director seek assistance from Human Resources to post the vacant position. A motion was made by Commissioner Karasiewicz and seconded by Commissioner Butts to approve. All ayes.
- d. Approval to Update All Bank Signature Cards. Executive Director, Rebeca Geerling, requested Board approval to update the Wyoming Housing Commission bank signature cards indicating Rebeca Geerling as a signatory on Wyoming Housing Commission accounts. The Board approves.

Acknowledgement of Visitors

Commissioner Comments

Commissioner Van Duren is very pleased that Rebeca Geerling has been promoted to Executive Director. She indicated that during the interview process it was very clear that Rebeca was the best candidate for the position. Commissioner Karasiewicz would like to discuss three tabled items: hiring an inspector, the HUD agreement with the City, and Board By-laws. She stressed that it is very important for the entire Board remain informed of Wyoming Housing Commission business. Commissioner Karasiewicz also welcomed Rebeca Geerling as Director. Commissioner Butts commented that oftentimes, as a Board member, she feels she is uninformed. She also welcomed Rebeca Geerling as Director and she is very proud of the WHC employees. Commissioner Dykstra welcomed Rebeca Geerling as Director he praised her for being very organized and feels she will do a good job. He also commented that the WHC has a great staff. Commissioner Snyder welcomed Rebeca Geerling as Director. He suggested that the Board schedule a special meeting during April to discuss the Inspection RFP, the By-laws, and the HUD letter regarding the relationship between the City and the Housing Commission. Commissioner Van Duren will provide dates to the Board when City Manager, Curtis Holt, is available.

Adjournment

The meeting was adjourned at 2:30 P.M.

Gerald Snyder
Chair
Wyoming Housing Commission

Rebeca M. Geerling
Board Secretary
Wyoming Housing Commission