

PARKS & RECREATION COMMISSION  
MINUTES FOR THE  
MEETING OF

February 10, 2010

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Present: Jim Austin, Rhonda Buck, Megan Harley, Eric Hartfield, Jerry Hopkins, Dan Lavengood, Rod Van Oeveren

Absent: Bob Cook, Dave Skinner, Doug Wustman

Staff Present: Nancy Parent, Rebecca Rynbrandt

City Council Liaison: Rich Pastoor

**Call to order of the Parks and Recreation Commission** – Chairman Lavengood called the meeting to order at 7:00 p.m.

**Approval of Agenda** – Motion was made by Rod Van Oeveren, seconded by Rhonda Buck to approve the agenda. Carried.

**Approval of the Parks and Recreation Commission Minutes of the January 13, 2010 Meeting** - Motion was made by Rod Van Oeveren, seconded by Jerry Hopkins to approve the minutes of the January 13, 2010 meeting. Carried.

**Public Comment on Agenda Item (limit to 3 minutes)** – None.

**FY 2011 Proposed Budget** – Becky reviewed the anticipated FY 2011 revenues and explained the FY 2010 deficit situation of approximately \$160,000. Specifically, the fund is looking at a deficit this year due to greater loss than anticipated in tax receipts and interest income; and the unanticipated support of \$41,000 to the City's 50<sup>th</sup> anniversary celebration. She also reviewed the FY 2011 expenses and the status of the fund balance. We have over \$14 million in capital needs in Parks and Recreation. She reviewed capital considerations for FY 2011. Recommendations for further consideration were highlighted on the handout. The operational budget estimate for FY 2011 shows a deficit of \$93,000 due to additional loss of tax income and investment income. Becky questioned whether the Commission supported the use of some of the fund balance to cover the capital considerations and the operational budget deficit in FY 2011. If we don't use fund balance to cover these costs, we will have to make cuts in administration or recreation in addition to the elimination of the Park Ranger program. If we do use the fund balance, we shouldn't have to make any cuts until FY 2012. Becky reminded the Commission that we delayed the current deficit by closing and selling the South Senior Center and the closing and demolishing of the Jackson Park Pool. Budget meetings will be in March then the budget goes to the City Council for approval.

Becky indicated her desire to eliminate the Park Ranger Program to respond in part to the deficit. The Commission agrees with eliminating the park ranger program. A suggestion was to make it a volunteer program. Van Oeveren asked about the status of recreation program attendance. Becky indicated that programs remain consistent with registration or are growing. The Commission indicated their preference to have

revenues meet or exceed operational expenses allowing for funds to consistently flow into the fund balance to provide for current and future capital needs. The Commission supports any decision Becky makes relying on her expertise of the Parks and Recreation budget. The Commission was in consensus to make cuts in FY 2011 and save the fund balance. Becky indicated that she will be looking to make additional cuts in the Administration area, prior to making cuts in Recreation Services.

Commissioners will get copies of the budget that will be submitted to the City Manager.

### **Capital Projects Update**

**Oriole Park Redevelopment** – Fantastic bids of between \$662,000 and \$740,000 came in for this project. We were able to include all alternates with money left over. Wolverine Building was recommended as the General Contractor and Becky is comfortable with this choice. This will be going before the City Council for the official award on Monday night. We are looking at breaking ground the first part of April. This is an Access grant project so there will be auditors monitoring the project.

**Housekeeping/Informational Items** – Becky presented the list of current FAQs regarding the proposed millage. If you would like someone to speak to your group or organization regarding the millage, we will have people available.

**Commissioner Concerns and Suggestions** – Rod Van Oeveren recommended that we keep as much of the fund balance as we can.

**Public Comment in General (Limit to 3 minutes)** – None.

**Motion to Adjourn the Parks and Recreation Commission Meeting** – Motion to adjourn was made by Rod Van Oeveren, seconded by Megan Harley. Meeting adjourned at 7:35 p.m.

Recorded by \_\_\_\_\_

Nancy Parent  
Recording Secretary