

**GREATER WYOMING COMMUNITY RESOURCE ALLIANCE**

**July30, 2014**

9:00 AM

City of Wyoming

**City Manager's Conference Room 2<sup>nd</sup> Floor**

I ROLL CALL

The meeting was called to order at 9:05 a.m. by Rebecca Rynbrandt

Present: Rebecca Rynbrandt, Jim Carmody, Paul Wegener, Tamara Lopez, Jeff Koeze, Jack Sluiter, and Kent Vanderwood

Guest: Nancy Bazan

Absent: Megan Sall, John Armendarez, and Curtis Holt

Open Positions: 1 (retirement of Tim Smith)

II PREVIOUS MEETING MINUTES:

The Board welcomed Nancy Bazan from the City's finance department as our temporary finance reporter until Tim Smith's replacement is hired and considered by the Council for Board appointment.

A motion was made by Sluiter, seconded by Wegener to approve the May 27, 2014 minutes as amended. The amendment was to remove Koeze from the previous minutes as present when in fact he was absent. Motion carried unanimously.

III FINANCIAL REPORT

Bazan presented a financial report for the period ending June 30, 2014. The year ended with a positive net of \$2,715.65. The general fund balance is \$48,035.11. The dedicated Community Enrichment Commission account has a fund balance of \$19,368.19. Other restricted accounts were reviewed. Carmody noted that the Wyoming Youth Coalition is disbanding and discussions related to the dispersement of any of their remaining funds will need to occur in the future. It is anticipated that these funds will be less than \$675.

A motion was made by Vanderwood, seconded by Lopez to approve the finance report. Motion carried unanimously.

#### IV OLD BUSINESS

##### A. 2014 Year-end financial report – Bazan

This report was given under the Financial Report section. No further discussion ensued.

##### B. 2014-15 Budget Review - Bazan

A draft budget that had been emailed to Rynbrandt prior to Smith's retirement was reviewed by the Board. Upon review discussion indicated a consensus desire to reinstate \$2,500 for Scholarships and \$2,000 for Public Safety rather than lumping it all into Community Initiatives which was proposed at \$30,000. To this end Community Initiatives would be reduced to \$25,500. It was further proposed to Eliminate Public Safety RSVP and to change the account titled Fire Engine to Fire Donations.

It was again discussed that the Wyoming Youth Coalition is disbanding and that the fiduciary agreement needs to be reviewed to determine any contracted obligations for remaining funds.

Motion by Sluiter, seconded by Lopez to approve the budget as amended was made. The motion carried unanimously.

##### C. Carnival Security Police Patrol Reimbursement – Rynbrandt

Rynbrandt presented to the Board a request to pay for ½ the cost of additional police support as a result of the concerns during the carnival. It was discussed how this should be considered an equitable expenses as the City split the proceeds of the carnival between its Parks and Recreation Department and the Alliance. The Parks and Recreation Department would be liable for the other half. This is a reimbursement request as the City has already paid the full amount.

Motion by Vanderwood, seconded Sluiter to reimburse the City of half the cost of additional policing was made. Motion carried unanimously. Bazan will ensure that the reimbursement to the Parks and Recreation Fund is posted to the FY 2014 year.

##### D. Fundraising/Grant Making Strategy – Holt, et al.

Carmody shared an email sent to him from Sall. It detailed outcomes from meeting conversations between Sall & Rynbrandt regarding ideas for Alliance purpose, fundraising and grant making strategies. Vanderwood questioned why the full subcommittee did not meet. Rynbrandt indicated that Sall requested the

meeting with her and that she is unaware of whether similar meeting inquiries were made of other subcommittee members. Vanderwood affirmed that the subcommittee needs to be called to participate in a full discussion.

E. Fall Appeal Letter – Carmody/Koeze

Carmody indicated that work on the fall appeal letter is necessary. Carmody and Koeze will meet to develop the letter.

V NEW BUSINESS

A. Mid-Year Grantee reports - Rynbrandt

1. Oriole Park Neighborhood Assoc.
2. Godfrey-Lee Rebel Band Boosters
3. Wyoming Public Schools Robotics
4. Wyoming Senior Fellowship Club
5. Christ Lutheran Personal care Pantry

Rynbrandt affirmed to the Board that the above listed grantee reports have been received and distributed to Board members via email for review. In addition scholarship awardee information was distributed at the meeting and it was noted that the Just Do It Again grantee report was emailed to the Board just prior to today's meeting. There were no questions or comments regarding the grantee reports.

B. Change in Fire Donations Column

This item was discussed previously and noted early in these minutes.

VI ITEMS FOR ACTION

A. 2014 Year-end financial report

This item was discussed previously and action noted early in these minutes.

B. 2014-15 Budget Review

This item was discussed previously and action noted early in these minutes.

C. Carnival Security Police Patrol Reimbursement

This item was discussed previously and action noted early in these minutes.

VII ROUND TABLE DISCUSSION

Vanderwood asked about the status of open seats on the Board and should the nominations committee be activated. Carmody will look at Board member term expiration dates and report back at the next meeting.

Vanderwood asked when we would again discuss the possibility of hosting a golf outing. Note that this was tabled at the last meeting. It was suggested that a decision would need to be made this fall so as to properly schedule the course and begin planning for a spring or summer 2015 event. It was recommended that this be assigned to Sal's committee with an October decision.

VIII PUBLIC COMMENT

None.

IX CLOSE – NEXT MEETING DATE

The meeting concluded at 10:05 a.m.

The next meeting is scheduled for 9:00 a.m., August 26, 2014, Wyoming City Hall, Manager's Conference Room, 2<sup>nd</sup> Floor

Respectfully submitted,

Rebecca Rynbrandt  
Secretary  
Board of Directors