



First Program Year Action Plan

Community Development Block Grant
2016-2017
Action Plan
Wyoming, Michigan

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Wyoming, along with the City of Grand Rapids and Kent County, recently adopted the 2016-2020 Kent County and Cities of Grand Rapids and Wyoming Regional Consolidated Plan. The City of Wyoming's 2016-2017 First Program Year Action Plan is part of the adopted Regional Consolidated Plan and based upon its goals, objectives and priority needs.

The City of Wyoming expects to have \$589,587.00 available for the Community Development Program during the period beginning July 1, 2016 through June 30, 2017. This amount consists of \$470,878.00 in an annual entitlement grant from the U.S. Department of Housing and Urban Development, \$5,349.00 in carryover funds from fiscal year 2014-15, \$13,360.00 in carryover funds from fiscal year 2015-16 and \$100,000.00 from anticipated program income. The 2016 budget plans for 100% of the funds to benefit low and moderate-income persons.

2. Summarize the objectives and outcomes identified in the Plan

The City of Wyoming plans to use CDBG funds to accomplish projects in the areas of Housing Rehabilitation, Code Enforcement, Clearance/Demolition and Public Services. Affordable housing needs will be addressed primarily through Housing Rehabilitation and Clearance/Demolition. Homelessness needs will be addressed by funding HUD Continuum of Care administration and Subsistence Payments for rental assistance administered through The Salvation Army Social Services. Non-Housing Community Development needs will be primarily accomplished through Fair Housing Services, Public Services and Code Enforcement.

The following is a summary of the proposed use of funds for fiscal year 2016/2017:

- **Clearance/Demolition:** 2 home owners, with low/moderate-income families, would have free needed dilapidated structure demolition grants, including, but not limited to, garages, porches and fencing, for the purpose of providing a suitable living environment (\$5,000).
- **Public Services – The Potter’s House Literacy Program:** 5 low/moderate-income, at-risk children have the benefit of participating in a Literacy Program, administered by The Potter’s House, for the purpose of providing a suitable living environment (\$16,718).
- **Public Services – Subsistence Payments:** 8 low/moderate-income persons pending eviction have the benefit of short-term rental assistance, administered by The Salvation Army Social Services, for the purpose of preventing homelessness and providing decent affordable housing (\$16,000).
- **Rehabilitation - Single Unit Residential:** 12 housing units, with low/moderate-income families, have affordable needed housing repair loans and deferred loans for the purpose of providing decent affordable housing (\$248,999).
- **Rehabilitation - Home Repair Services:** 60 low/moderate-income households have affordable services such as minor home repairs and accessibility modifications, for the purpose of providing decent affordable housing (\$60,000).
- **Rehabilitation - Administration:** 12 housing units, with low/moderate-income families, have affordable administration of housing rehabilitation funding, for the purpose of providing decent affordable housing. (\$74,340).
- **Code Enforcement:** 12,379 households, in low and moderate income areas throughout the City, have the benefit of CDBG monies to fund code enforcement activities for the purpose of providing a suitable living environment. (\$55,000).
- **General Administration:** All (72,125) Wyoming residents have affordable administration of HUD programs for the purpose of providing a suitable living environment (\$98,530).
- **Fair Housing Services:** All (72,125) Wyoming residents have access to fair housing complaint investigation services and fair housing training for the purpose of providing decent affordable housing (\$5,000).
- **HUD Continuum of Care - Administration:** All (72,125) Wyoming residents have access to affordable administration through the Heart of West Michigan United Way to support the Coalition to End Homelessness goals for the purpose of preventing homelessness and providing decent affordable housing. (\$10,000)

3. Evaluation of past performance

The City of Wyoming recognizes that the evaluation of past performance plays a critical role in ensuring that effective programs are implemented that align with its long range goals. The following includes past spending performance of activities from July 1, 2014 through June 30, 2015 (A total of \$502,291.59 was spent):

Public Facility Improvements Pinery Park - \$7,835.00

Clearance/Demolition - \$1,750.00

Public Services-Community Liaison & Crime Prevention - \$17,251.03

Public Services-Taft Neighborhood Rental - \$7,708.21

Public Services-Taft Neighborhood Programs - \$5,498.47

Rehabilitation-Single Unit Residential - \$170,950.00

Home Repair Services - \$60,000.00

Rehabilitation Administration - \$62,660.20

Code Enforcement - \$55,000

General Administration - \$79,390.78

Fair Housing Services - \$15,000.00

HUD Continuum of Care-Administration - \$4,247.90

4. Summary of Citizen Participation Process and consultation process

The citizen participation process for the Annual Action Plan was completed according to the adopted City of Wyoming Citizen Participation Plan, and consisted of the following:

A public hearing notice was published in the Grand Rapids Press newspaper on January 19, 2016, announcing the upcoming meeting and public hearing of the Wyoming Community Development Committee (W.C.D.C.) on February 3, 2016.

The W.C.D.C. met on February 3, 2016 and discussed needs, funding and possible activities. A public hearing was held, and there was no public comment. The Committee recommended approval of the Annual Plan to the Wyoming City Council.

On February 15, 2016, the Wyoming City Council met and set the date of April 4, 2016 to hold a public hearing for the Annual Plan.

On March 1, 2016 the Availability for Public Review of the One Year Action Plan notice was published in the Grand Rapids Press. This notice was also posted at the Wyoming Public Library and sent to 131 interested parties, representing public officials, media (including Spanish speaking radio and newspapers), public service agencies, school districts, subrecipients, minority organizations and other stakeholders, requesting comment and announcing the upcoming public hearing on April 4, 2016 concerning the Annual Plan.

A public hearing notice was published in the Grand Rapids Press newspaper on March 1, 2016, which announced that the Annual Plan would be discussed by the Wyoming City Council at the public hearing on April 4, 2016.

On April 4, 2016 a public hearing was held, with no public comments. Also on April 4, 2016 the City Council approved the 2016-2017 Annual Action Plan.

On April 5, 2016, a notice was published in the Grand Rapids Press newspaper, which announced approval of the plan by the City Council and that the plan would be submitted to HUD on or about May 1, 2016.

As of the submittal date of May 1, 2016, no public comments were received.

5. Summary of public comments

As of the submittal date of May 1, 2016, no public comments were received. The citizen participation process for the Annual Action Plan was completed according to the adopted City of Wyoming Citizen Participation Plan. A detailed explanation is found in (4) above.

6. Summary of comments or views not accepted and the reasons for not accepting them

See Summary of public comments above.

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

This is the first Action Plan Year of our 2016-2020 Kent County and Cities of Grand Rapids and Wyoming Regional Consolidated Plan. The City of Wyoming expects to have \$589,587.00 available for the Community Development Program during the period beginning July 1, 2016 through June 30, 2017. This amount consists of \$470,878.00 in an annual entitlement grant from the U.S. Department of Housing and Urban Development, \$5,349.00 in carryover funds from fiscal year 2014-15, \$13,360.00 in carryover funds from fiscal year 2015-16 and \$100,000.00 from anticipated program income. This 2016-2017 budget plans for 100% of the funds to benefit low and moderate income persons.

Funding for total administrative activities (General Administration, Fair Housing Services and HUD Continuum of Care Administration) shall not exceed the federal restrictions of 20% of the total grant award plus program income (of grant year). The City of Wyoming projects the total available to be expensed for administrative activities at \$114,175.00, and has budgeted to expend \$113,530.00, allowing for more funds to be used for direct program activities.

The City will continue to apply for Section 8 funds as they are made available.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - federal	Admin, Housing Rehab, Public Services	470,878	100,000	18,709	589,587	2,296,804	Block grant from U.S. Department of Housing and Urban Development to address housing, community development and economic development needs.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Each Community’s funding is administrated by its respective Community Development Department for a variety of purposes that meet the intent of the funding for each specific program. Federal funds are leveraged against numerous other sources of federal, state, local and private funding.

The jurisdictions partner, in varying degrees, with a number of housing developers, public service agencies and homeless shelter/housing providers to maximize CDBG and HOME resources and other public and private resources. The costs to address the broad housing and community needs of the region cannot be covered through a single source, but must be supported through a number of layered and pooled funding streams.

The City of Wyoming has a consortium agreement with the County of Kent allowing them to receive and administer Wyoming's federal entitlement of HOME dollars. The City of Wyoming has input on its share of the funds and its related applications from area developers. All data related to City of Wyoming HOME funds will be reported by the County of Kent and is not included in this Action Plan in order to avoid duplicate reporting of data to HUD.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
	Improve the Condition of Existing Housing	2016	2017	Affordable Housing	City-Wide Low/Mod Income Families	Maintenance of Owner-Occupied Housing Minor and Emergency Housing Repairs	CDBG: \$383,339	Homeowner Housing Rehabilitated: 72 Household Housing Unit
	Improve Access/Stability of Affordable Housing	2016	2017	Affordable Housing Homeless	City-Wide Low/Mod Income Families City-Wide	Fair Housing and Consumer Legal Services Prevention of Homelessness Regional Response - Addressing Housing Instability	CDBG: \$31,000	Public service activities for Low/Moderate Income Housing Benefit: 8 Households Assisted Homelessness Prevention: 72125 Persons Assisted Other: 72125 Other
	Reduce Blight and Code Violations	2016	2017	Affordable Housing Non-Housing Community Development	All Low/Moderate-Income Areas City-Wide Low/Mod Income Families	Housing and Other Code Violations Clearance of Blighted Structures	CDBG: \$60,000	Buildings Demolished: 2 Buildings Housing Code Enforcement/Foreclosed Property Care: 12379 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
	Increase Access to Jobs, Education & Other Service	2016	2017	Non-Homeless Special Needs Non-Housing Community Development	The Potters House Schools	Access to Public Services Multicultural Supportive Services Emergency and Outreach Services for Youth	CDBG: \$16,718	Public service activities other than Low/Moderate Income Housing Benefit: 5 Persons Assisted

Table 2 – Goals Summary

Goal Descriptions

Goal Name	Improve the Condition of Existing Housing
Goal Description	The City of Wyoming plans to accomplish this goal through Rehabilitation-Single Unit Residential, Rehabilitation-Home Repair Services and Rehabilitation-Administration activities. Rehabilitation and preservation of owner-occupied housing will bring housing units to code standard, or provide safety improvements, energy efficiency improvements, access modifications, or treatment of lead or other home hazards.
Goal Name	Improve Access/Stability of Affordable Housing
Goal Description	The City of Wyoming plans to accomplish this goal through Public Services-Subsistence Payments, Fair Housing Services, and HUD Continuum of Care-Administration activities. There will be increased opportunities for housing stability through tenant based rental assistance and fair housing complaint investigation and education. There will also be funding for the administration of activities to assist homeless individuals and families to stabilize in permanent housing after experiencing a housing crisis by providing client-appropriate housing and supportive service solutions, and provide homeless households with financial and other assistance to move them as quickly as possible into permanent housing.

Goal Name	Reduce Blight and Code Violations
Goal Description	The City of Wyoming plans to accomplish this goal through Code Enforcement and Clearance/Demolition activities. There will be improved public health and safety, reduced blighting influences, and improved property values through code enforcement and clearance of blighted structures.
Goal Name	Increase Access to Jobs, Education & Other Service
Goal Description	The City of Wyoming plans to accomplish this goal through The Potter's House Literacy Program activity. There will be an increase in access to educational opportunities for low/moderate-income, at-risk children, some from diverse cultures. Supportive services appropriate for persons for whom English is a second language will also be provided.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City of Wyoming plans to use CDBG funds to accomplish projects in the areas of Housing Rehabilitation, Code Enforcement, Clearance/Demolition and Public Services. Affordable housing and homeless needs have been given high priority.

#	Project Name
1	Clearance/Demolition
2	Public Services-The Potter's House Literacy Program
3	Public Services-Subsistence Payments
4	Rehabilitation-Single Unit Residential
5	Rehabilitation-Home Repair Services
6	Rehabilitation-Administration
7	Code Enforcement
8	General Administration
9	Fair Housing Services
10	HUD Continuum of Care-Administration

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funding priorities have been outlined in the 2016-2020 Kent County, Cities of Grand Rapids and Wyoming Regional Consolidated Plan. All projects to be funded in this Action Plan are ranked as high priority need for the City of Wyoming in the Regional Consolidated Plan.

AP-38 Project Summary

Project Summary Information

1	Project Name	Clearance/Demolition
	Target Area	City-Wide Low/Mod Income Families
	Goals Supported	Reduce Blight and Code Violations
	Needs Addressed	Housing and Other Code Violations Clearance of Blighted Structures
	Funding	CDBG: \$5,000
	Description	Homeowners with low/moderate-income families, would have free dilapidated structure demolition grants, including, but not limited to, garages, porches and fencing, for the purpose of providing a suitable living environment.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	2 home owners, with low/moderate-income families, would have free dilapidated structure demolition grants.
	Location Description	City-Wide Low/Mod Income Families.
Planned Activities	2 home owners, with low/moderate-income families, would have free dilapidated structure demolition grants, including, but not limited to, garages, porches, and fencing, for the purpose of providing a suitable living environment. Effective response to housing and other code violations in neighborhoods will be provided.	
2	Project Name	Public Services-The Potter's House Literacy Program
	Target Area	The Potters House Schools
	Goals Supported	Increase Access to Jobs, Education & Other Service

	Needs Addressed	Access to Public Services
	Funding	CDBG: \$16,718
	Description	Low/moderate-income, at-risk children have the benefit of participating in a Literacy Program, administered by The Potter's House, for the purpose of providing a suitable living environment.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	5 low/moderate-income, at-risk children have the benefit of participating in a Literacy Program, administered by The Potter's House.
	Location Description	The Potter's House Literacy Program will be conducted at their schools located at 2500 Newport Ave SW, 811 Chicago Dr SW and 810 VanRaalte Dr SW.
	Planned Activities	5 low/moderate-income, at-risk children have the benefit of participating in a Literacy Program, administered by The Potter's House, for the purpose of providing a suitable living environment. Supportive educational services appropriate for persons for whom English is a second language and for persons from diverse cultures will be provided.
3	Project Name	Public Services-Subsistence Payments
	Target Area	City-Wide Low/Mod Income Families
	Goals Supported	Improve Access/Stability of Affordable Housing
	Needs Addressed	Prevention of Homelessness Regional Response - Addressing Housing Instability
	Funding	CDBG: \$16,000
	Description	Low/moderate-income persons pending eviction have the benefit of short-term rental assistance, administered by The Salvation Army Social Services, for the purpose of preventing homelessness and providing decent affordable housing.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	8 low/moderate-income persons pending eviction have the benefit of short-term rental assistance, administered by The Salvation Army Social Services.
	Location Description	City-wide low/moderate-income families
	Planned Activities	8 low/moderate-income persons pending eviction have the benefit of short-term rental assistance, administered by The Salvation Army Social Services, for the purpose of preventing homelessness and providing decent affordable housing.
4	Project Name	Rehabilitation-Single Unit Residential
	Target Area	City-Wide Low/Mod Income Families
	Goals Supported	Improve the Condition of Existing Housing
	Needs Addressed	Maintenance of Owner-Occupied Housing Minor and Emergency Housing Repairs
	Funding	CDBG: \$248,999
	Description	12 housing units, with low/moderate-income families, have affordable needed housing repair loans and deferred loans for the purpose of providing decent affordable housing.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	12 housing units, with low/moderate-income families, have affordable needed housing repair loans and deferred loans.
	Location Description	City-wide low/moderate-income families

	Planned Activities	12 housing units, with low/moderate-income families, have affordable needed housing repair loans and deferred loans for the purpose of providing decent affordable housing. Health, safety and property maintenance of owner-occupied housing, including lead hazard reduction will be provided. Minor and emergency repairs, including accessibility modifications, will also be addressed.
5	Project Name	Rehabilitation-Home Repair Services
	Target Area	City-Wide Low/Mod Income Families
	Goals Supported	Improve the Condition of Existing Housing
	Needs Addressed	Maintenance of Owner-Occupied Housing Minor and Emergency Housing Repairs
	Funding	CDBG: \$60,000
	Description	Low/moderate-income households have affordable services such as minor home repairs and accessibility modifications, for the purpose of providing decent affordable housing.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	60 low/moderate-income households have affordable services such as minor home repairs and accessibility modifications.
	Location Description	City-wide low/moderate-income families.
	Planned Activities	60 low/moderate-income households have affordable services such as minor home repairs and accessibility modifications, for the purpose of providing decent affordable housing.
6	Project Name	Rehabilitation-Administration
	Target Area	City-Wide Low/Mod Income Families
	Goals Supported	Improve the Condition of Existing Housing

	Needs Addressed	Maintenance of Owner-Occupied Housing Minor and Emergency Housing Repairs
	Funding	CDBG: \$74,340
	Description	Housing units, with low/moderate-income families, have affordable administration of housing rehabilitation funding, for the purpose of providing decent affordable housing.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	12 housing units, with low/moderate-income families, have affordable administration of housing rehabilitation funding.
	Location Description	City-wide low/moderate-income families.
	Planned Activities	12 housing units, with low/moderate-income families, have affordable administration of housing rehabilitation funding, for the purpose of providing decent affordable housing.
7	Project Name	Code Enforcement
	Target Area	All Low/Moderate-Income Areas
	Goals Supported	Reduce Blight and Code Violations
	Needs Addressed	Housing and Other Code Violations
	Funding	CDBG: \$55,000
	Description	Households, in low and moderate-income areas throughout the City, have the benefit of CDBG monies to fund code enforcement activities for the purpose of providing a suitable living environment.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	12,379 households, in low and moderate-income areas throughout the City, have the benefit of CDBG monies to fund code enforcement activities.
	Location Description	All low/moderate-income areas throughout the City.
	Planned Activities	12,379 households, in low and moderate-income areas throughout the City, have the benefit of CDBG monies to fund code enforcement activities for the purpose of providing a suitable living environment. Effective response to housing and other code violations in neighborhoods will be provided.
8	Project Name	General Administration
	Target Area	City-Wide
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$98,530
	Description	All Wyoming residents have affordable administration of HUD programs for the purpose of providing a suitable living environment.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	All (72,125) Wyoming residents have affordable administration of HUD programs.
	Location Description	City-Wide.
	Planned Activities	All (72,125) Wyoming residents have affordable administration of HUD programs for the purpose of providing a suitable living environment.
9	Project Name	Fair Housing Services

	Target Area	City-Wide
	Goals Supported	Improve Access/Stability of Affordable Housing
	Needs Addressed	Fair Housing and Consumer Legal Services
	Funding	CDBG: \$5,000
	Description	All Wyoming residents have access to fair housing complaint investigation services and fair housing training for the purpose of providing decent affordable housing.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	All (72,125) Wyoming residents have access to fair housing complaint investigation services and fair housing training.
	Location Description	City-Wide.
	Planned Activities	All (72,125) Wyoming residents have access to fair housing complaint investigation services and fair housing training for the purpose of providing decent affordable housing.
10	Project Name	HUD Continuum of Care-Administration
	Target Area	City-Wide
	Goals Supported	Improve Access/Stability of Affordable Housing
	Needs Addressed	Prevention of Homelessness Regional Response - Addressing Housing Instability
	Funding	CDBG: \$10,000
	Description	All Wyoming residents have access to affordable administration through the Heart of West Michigan United Way to support the Coalition to End Homelessness goals for the purpose of preventing homelessness and providing decent affordable housing.
	Target Date	6/30/2017

Estimate the number and type of families that will benefit from the proposed activities	All (72,125) Wyoming residents have access to affordable administration through the Heart of West Michigan United Way to support the Coalition to End Homelessness goals.
Location Description	City-Wide
Planned Activities	All (72,125) Wyoming residents have access to affordable administration through the Heart of West Michigan United Way to support the Coalition to End Homelessness goals for the purpose of preventing homelessness and providing decent affordable housing.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Refer to the City of Wyoming CDBG Activities map which locates projects proposed for 2016-2017 in the SP-10 Geographic Priorities section. Also refer to the City's Low/Moderate Income Areas map in this same section which indicates all of the City's low/moderate-income areas. As stated in the Regional Consolidated Plan, the City of Wyoming has a lower median income than the balance of Kent County. Nearly 65% of all Wyoming households have incomes between 0-80% AMI. Of these households, 22% are extremely low-income, 20% are low-income, and 23% are moderate-income.

In reference to minority concentration, the Regional Consolidated Plan also states that the concentration of Non-White population is in the downtown and northern areas of the city. Eighteen percent of Wyoming's population is Hispanic/Latino, more than double the 2000 level.

The northern and eastern areas of the city contain the oldest housing units, and housing rehabilitation does regularly occur in both areas based on need and demand. Refer to the CDBG Loan History map in the SP-10 Geographic Priorities section which shows these high-need areas.

Geographic Distribution

Target Area	Percentage of Funds
All Low/Moderate-Income Areas	9
City-Wide Low/Mod Income Families	69
City-Wide	19
The Potters House Schools	3

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Basis of allocating funds in geographic areas:

- Our CDBG housing activities are available only to eligible low and moderate-income households throughout the City.
- Clearance of dilapidated structures, including, but not limited to, garages, porches and fencing, are available only to eligible low/moderate income households throughout the City.
- Code Enforcement activities are only eligible in low and moderate-income areas.
- The Potter's House Literacy Program will be conducted at their elementary, middle and high schools. This is a Low/Mod Clientele activity serving low/moderate-income, at-risk children.
- Subsistence Payments are available city-wide to low-income persons pending eviction.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

See other actions and processes to be carried out in the narrative below.

Actions planned to address obstacles to meeting underserved needs

The City's strategy to reduce poverty relies on promoting current and future programs, which assist low-income families, the elderly, the disabled, at-risk youth and those at risk of becoming homeless.

Actions planned to foster and maintain affordable housing

Specific actions to be undertaken to reduce barriers to affordable housing, based on the 2013 Analysis of Impediments to Fair Housing Choice and Housing Needs Assessment, and the newly adopted 2016-2020 Regional Consolidated Plan, include:

- Perform regular review of City policies and codes, along with continued Zoning and Master Plan revisions, to remove specific barriers to affordable housing. The Master Plan encourages increased density, walkability and variety of housing choices. Form Based Codes have been developed allowing for increased multi-use development and increased affordable housing opportunities. The City has broadened its PILOT (Payment in Lieu of Taxes) Ordinance to allow for greater development opportunities for affordable housing for low/moderate income housing development.
- Communicate and collaborate with area stakeholders to establish city and county-wide approaches to developing affordable housing and addressing special needs in the community. Recently the City partnered with Habitat for Humanity of Kent County and Next Step of West Michigan to leverage public and private resources for neighborhood improvements and the stabilization of property values, while expanding affordable housing opportunities.
- Support the Fair Housing Center of West Michigan to promote and ensure fair housing is available throughout the city through complaint investigation services and fair housing training. The City, in partnership with the Fair Housing Center of West Michigan, hosts an annual fair housing workshop to educate the Wyoming housing industry.
- Support The Salvation Army Social Services in administering subsistence payments for short-term rental assistance to low-income persons pending eviction.

- The Wyoming Housing Commission continues to apply for HUD rent certificates and vouchers.
- The City's Housing Rehab Program provides assistance to low/moderate-income families to repair their homes, which allows them to remain in their homes.
- City Staff representation on the West Michigan Regional Planning Commission, the Grand Valley Metro Council Technical Committee, the Interurban Transit Partnership, the Division Avenue Business Association, the Grand Rapids Home Builders Association, and Grand Rapids Rental Property Owners Association. The Director of Community Services serves as the City's representative to the Kent County Land Bank and its Property Acquisition Committee, serves as Chair of the Steering Committee for the Grand Rapids Area Coalition to End Homelessness and serves on the Funding Review Committee for the HUD Continuum of Care to address issues of homelessness and affordable housing.
- The City will continue its consortium agreement with Kent County allowing them to receive and administer Wyoming's federal entitlement of HOME dollars. Kent County will grant awards for projects within the City of Wyoming, taking into consideration the viability, community impact, and financial feasibility of the project. There has been a Kent County community development investment of approximately \$775,524.00 in the renovation and redevelopment of rental housing in the City of Wyoming since the partnership with Kent County began. During the upcoming fiscal year funds will be awarded to non-profit and CHDO partners to develop quality affordable housing in an expanded targeted format to create a tangible impact zone.

Actions planned to reduce lead-based paint hazards

The City integrates lead hazard evaluation and reduction activities into all CDBG housing rehabilitation programs. The City's Building Rehabilitation Specialist is a State of Michigan licensed lead inspector and lead risk assessor. For each housing rehabilitation project, the Rehabilitation Specialist identifies the potential lead hazard, develops a plan for remediation and executes the plan for remediation, in compliance with federal standards. The City will provide CDBG housing rehabilitation applicants with applicable information of the hazards of lead-based poisoning.

Actions planned to reduce the number of poverty-level families

The City's strategy to reduce poverty relies on promoting current and future programs, which assist low-income families and senior citizens. The following programs, administered by the City, assist households in poverty by reducing their expenses for such services and/or obligations:

- Community Development Block Grant -Loans at 3% annual interest are offered to households with incomes between 50% and 80% of

the area median. Deferred Loans, at zero interest, repaid at a reduced amount, at the time of sale of the property, are offered to households with incomes below 50% of the area median.

- Senior Center - Free tax preparation services, free low cost recreation and leisure education programs, free legal consultation services and free medical and blood pressure screenings.
- Poverty Exemptions of Property Taxes -The City allows for an exemption of all or a part of real and personal property taxes to those persons, as determined by the Board of Review, to be in poverty. Wyoming averages about 50 exemptions each year.
- The City's Public Housing and rent certificates programs provide assistance to low-income families.
- Support of The Salvation Army Social Services in administering subsistence payments for short-term rental assistance for low-income persons pending eviction.
- The Potter's House Literacy Program – This program is specifically directed to assist low/moderate-income, at-risk students. It also provides support appropriate for students for whom English is a second language. National statistics show the link between literacy rates and poverty rates.

Actions planned to develop institutional structure

The City continues to review ways in which to improve upon efficiency and stewardship of resources. In 2013 the County of Kent received an EVIP grant to hire a consultant to conduct a study to examine community development efficiencies, service sharing and possible consolidation of efforts between three local communities - Kent County, the City of Wyoming and the City of Grand Rapids. One outcome has been the development of the newly-adopted 2016-2020 Kent County and Cities of Grand Rapids and Wyoming Regional Consolidated Plan. This plan will assist all three jurisdictions in aligning their planning processes.

Actions planned to enhance coordination between public and private housing and social service agencies

For 2016-17 a new subrecipient has been added, The Potter's House Schools, who will administer a Literacy Program to assist low/moderate-income, at-risk children. The program provides support for students for whom English is a second language. The City also renewed its annual memorandum of understanding with the Kent County Essential Needs Task Force Governance, which is a collective effort of governmental agencies, non-profits, faith-based organizations, funders and community volunteers who seek to enhance the structure of services, and develop and support a sustainable model for the emergency response network for residents throughout Kent County.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

The City of Wyoming expects to have \$589,587.00 available for the Community Development Program during the period beginning July 1, 2016 through June 30, 2017. This amount consists of \$470,878.00 in an annual entitlement grant from the U.S. Department of Housing and Urban Development, \$5,349.00 in carryover funds from fiscal year 2014-15, \$13,360.00 in carryover funds from fiscal year 2015-16 and \$100,000.00 from anticipated program income. This 2016-2017 budget plans for 100% of the funds to benefit low and moderate income persons.

**Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	100,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	100,000

Other CDBG Requirements

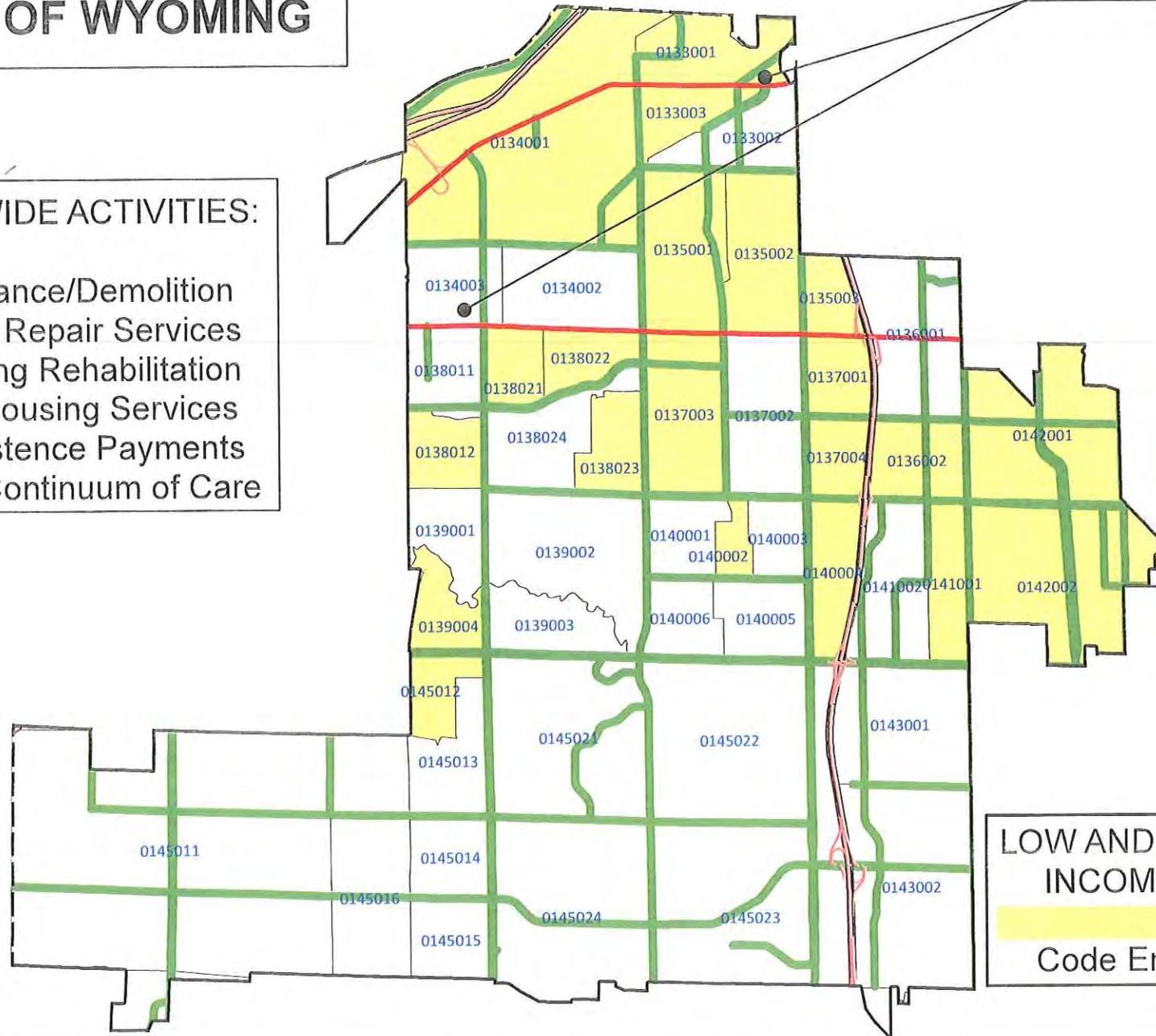
1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

CDBG ACTIVITIES 2016 - 2017 CITY OF WYOMING

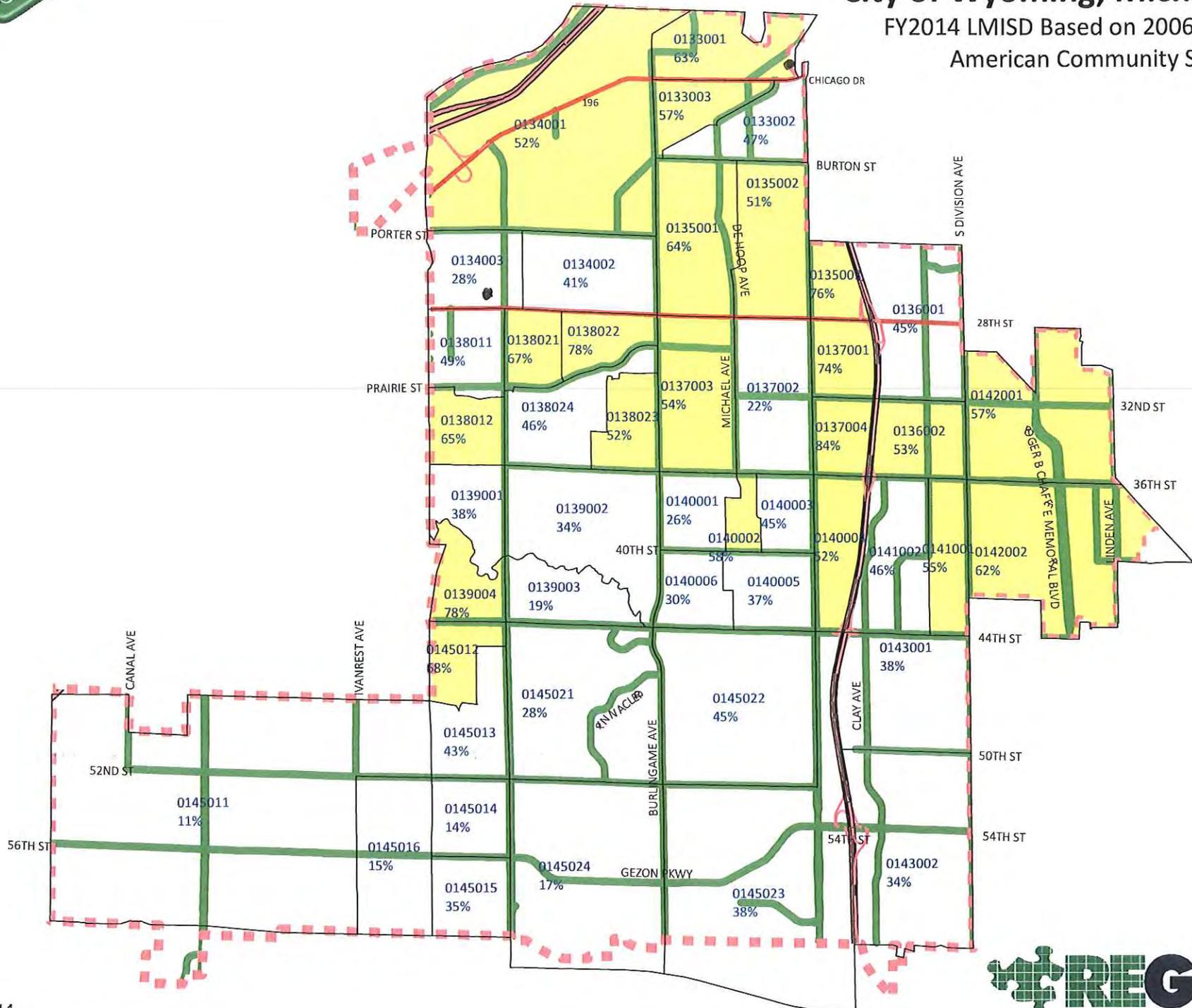
The Potter's House
Literacy Program
(Low / Mod Clientele)

CITY WIDE ACTIVITIES:

- Clearance/Demolition
- Home Repair Services
- Housing Rehabilitation
- Fair Housing Services
- Subsistence Payments
- HUD Continuum of Care

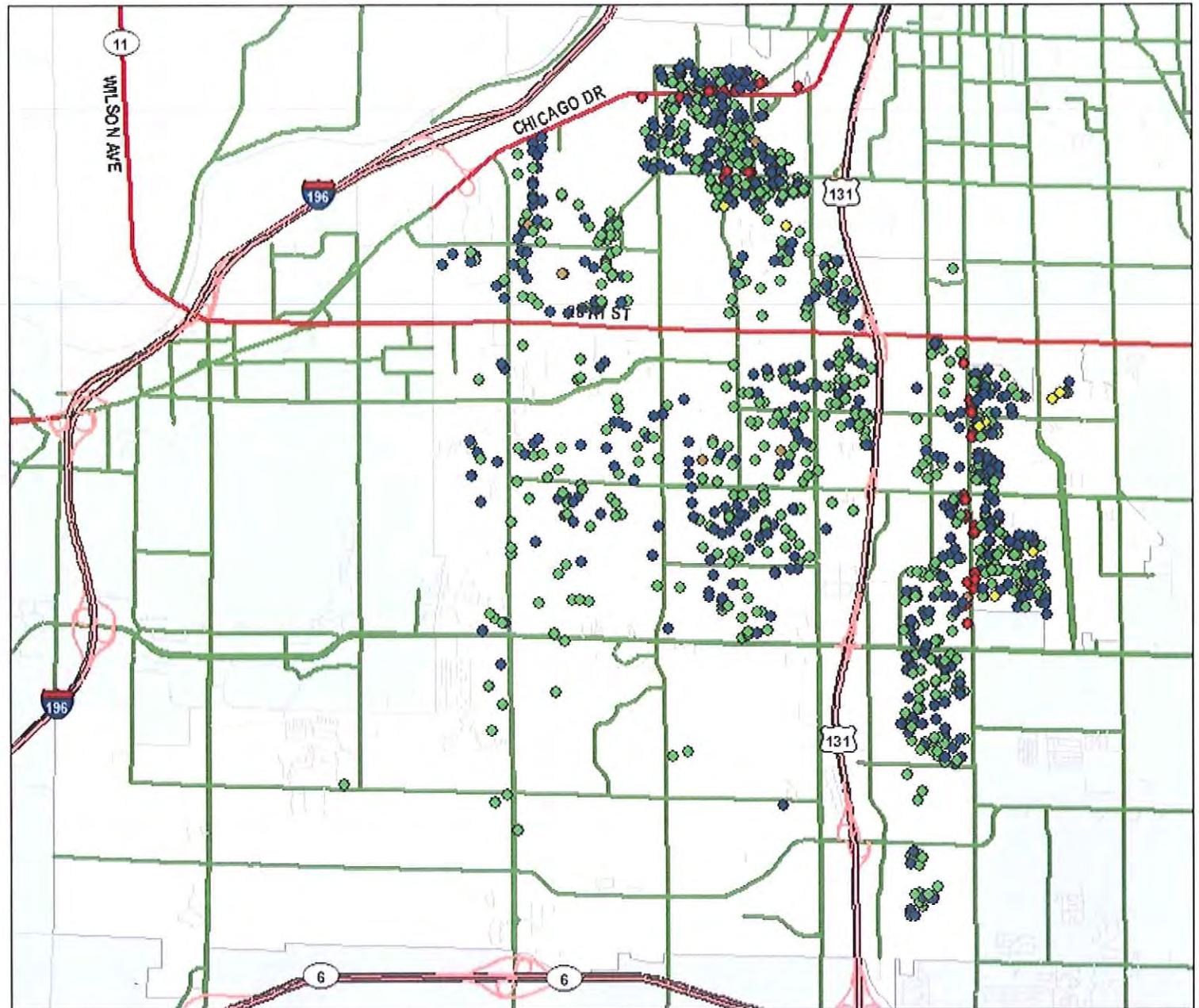


**LOW AND MODERATE
INCOME AREAS:**
Code Enforcement



CDBG Loan History

1976 to Present



Legend

- ◆ Rental Loans (10)
- ◆ Demolition Grants (16)
- ◆ Commercial Loans (48)
- ◆ Residential 3% Loans (552)
- ◆ Residential 0% Loans (684)

Author: Paul Gerndt

Date: 9/10/2015

STATE OF MICHIGAN)
County of Kent
and County of Ottawa

ss Wynn Sutton

Being duly sworn deposes and say he/she is Principal Clerk of



THE GRAND RAPIDS PRESS
DAILY EDITION

a newspaper published and circulated in the County of Kent and the County of Ottawa and otherwise qualified according to Supreme Court Rule; and that the annexed notice, taken from said paper, has been duly published in said paper on the following day(day(s)) _____

January 19 A.D. 20 16

Sworn to and subscribed before me this 19th day of January 20 16

MARIETTA FOLEY
Notary Public, State of Michigan
County of Kent
My Commission Expires: December 23, 2016

**PUBLIC HEARING
WYOMING COMMUNITY DEVELOPMENT
COMMITTEE MEETING
WYOMING, MICHIGAN
COMMUNITY DEVELOPMENT 2016-2017 ACTION PLAN**

Public comments are welcome during a meeting of the Wyoming Community Development Committee, scheduled for Wednesday, February 3, 2016 at 6:30 PM in the West Conference Room at City Hall, located at 1155 28th St SW, Wyoming, Michigan. Discussion will relate to a proposed Community Development 2016-2017 Action Plan. In keeping with the provisions of federal regulations, this public notice is being published on January 19, 2016.

REBECCA RYNBRANDT
DIRECTOR OF COMMUNITY SERVICES

7530358-01

COMMUNITY DEVELOPMENT COMMITTEE
MEETING MINUTES OF FEBRUARY 3, 2016
CITY HALL WEST CONFERENCE ROOM
CITY OF WYOMING, MICHIGAN

MEMBERS PRESENT: DeJager, Dunklee, Hall, Krenz, Lopez, Ziembra

MEMBERS ABSENT: McGlaun

STAFF PRESENT: Rebecca Rynbrandt, Director of Community Services
Kimberly Lucar, Community Development Dept.

OTHERS PRESENT:

Call to Order

Chair Ziembra called the meeting to order at 6:30 p.m.

Approval of Agenda

Motion by Hall, supported by Lopez, to approve the agenda. Motion carried unanimously.

Approval of Prior Committee Minutes

Motion by DeJager, supported by Hall, to approve the prior meeting minutes of January 6, 2016. Motion carried unanimously.

Public Hearing – City of Wyoming Consolidated Housing & Community Development One Year Action Plan, July 1, 2016 – June 30, 2017

Chair Ziembra opened the public hearing at 6:31 p.m. There was no public. Chair Ziembra closed the public hearing at 6:31 p.m.

Public Comment on Agenda Items

There was no public.

2016-2020 Regional Consolidated Plan Update

Rynbrandt noted the Wyoming and Grand Rapids City Councils have approved the 2016-2020 Regional Consolidated Plan. Kent County is still in the approval process. The consultants are making final edits and uploading it into the HUD IDIS software system. Lucar has begun the draft for the One Year Action Plan. Since the first year Action Plan is considered part of the Regional Consolidated Plan, it will not be as detailed as prior Action Plans. Next year it will be a stand-alone plan and more individualized to Wyoming. By HUD regulation, the Regional Consolidated Plan and Action Plan cannot be submitted until the final grant award amount for 2016-2017 is included in these plans. The grant award amounts should be released by the end of

February. Lucar is also working on the 2016-2017 Environmental Review, which is being completed in HUD's new HEROS software system.

2016-2017 Grant, Action Plan and Budget Process Update

Rynbrandt explained the updated 2016-2017 CDBG budget detail sheet, which is based on the Committee's budget discussions at the last meeting. The budget amounts are tied to the proposed projects to be funded in the Action Plan. The total revenue amount is expected to be \$617,869, but will change based on the final grant award amount. Administrative costs are projected at \$118,530, with the cap at \$119,832. Because of the cap, the maximum grant award to the Fair Housing Center cannot be over \$10,000. The public services cap is at \$92,894.

Chair Ziemba asked if the Fair Housing Center has been made aware of the \$10,000 limitation. Rynbrandt replied the numbers were just recently calculated, but she would inform them of this. Hall asked if this is the maximum we can award the Fair Housing Center. Rynbrandt affirmed this is the case due to the HUD regulation limiting administrative costs to 20% of current grant award and current year program income. Fair Housing is a component of our Administrative expense.

Motion by DeJager, supported by Hall, to recommend to City Council approval of the City of Wyoming Consolidated Housing & Community Development One Year Action Plan, July 1, 2016 – June 30, 2017. Motion carried unanimously.

Rynbrandt noted the City Council public hearing on the 2016-2017 Action Plan will be set for April 4th.

Informational Materials

HUD Continuum of Care Report – Rynbrandt referred to the mid-year report submitted by the Heart of West Michigan United Way. Other sub-recipient mid-year reports are due and will be forwarded to the Committee (Fair Housing Center, Code Enforcement and Compassion This Way).

Committee Member Concerns and Suggestions

The Committee decided to not meet in March or April unless a meeting is called by the Chair. Rynbrandt would forward any relevant information to the Committee during that time.

Hall announced that the Wyoming Community Foundation is looking for board members. He encouraged Committee members to attend their next meeting and see what the organization is all about.

Public Comment in General

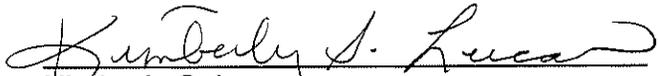
There was no public.

Adjournment

Motion by Hall, supported by Lopez, to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 6:52 p.m.

The next meeting of the Committee is May 4, 2016.


Kimberly S. Lucar
Planning & Community Development Dept.

RESOLUTION NO. 25357

A RESOLUTION TO SET A DATE FOR A PUBLIC HEARING ON THE PROPOSED
WYOMING COMMUNITY DEVELOPMENT 2016/2017 ONE YEAR ACTION PLAN

WHEREAS:

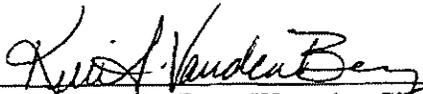
1. The City of Wyoming has applied for and obtained 40 years of Community Development Block Grant (C.D.B.G.) funds from the Department of Housing and Urban Development.
2. It is necessary to submit a One Year Action Plan application for the 41st program year covering the period of July 1, 2016, through June 30, 2017.
3. On February 3, 2016, the Wyoming Community Development Committee unanimously recommended a proposed Wyoming Community Development 2016/2017 One Year Action Plan.
4. A City Council public hearing is a requirement prior to City Council approval of the Wyoming Community Development 2016/2017 One Year Action Plan.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby set the date of April 4, 2016 at 7:01 p.m. for a public hearing on the Wyoming Community Development 2016/2017 One Year Action Plan.

Moved by Councilmember:		Vanderwood
Seconded by Councilmember:		Bolt
Motion carried	Yes	7
	No	0

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan, at a regular session held on February 15, 2016.


Kelli A. VandenBerg, Wyoming City Clerk

STATE OF MICHIGAN)
County of Kent
and County of Ottawa

ss Dya McKenson

Being duly sworn deposes and say he/she is Principal Clerk of



THE GRAND RAPIDS PRESS
DAILY EDITION

a newspaper published and circulated in the County of Kent and the County of Ottawa and otherwise qualified according to Supreme Court Rule; and that the annexed notice, taken from said paper, has been duly published in said paper on the following day(days)

March 1 A.D. 20 16

Sworn to and subscribed before me this 1 day of March 2016

MARIETTA FOLEY
Notary Public, State of Michigan
County of Kent
My Commission Expires: December 23, 2016

**CITY OF WYOMING
NOTICE OF PUBLIC HEARING**

At a regular meeting of the Wyoming City Council held on February 15, 2016, a public hearing was set to receive comment of the following:

**PROPOSED WYOMING COMMUNITY DEVELOPMENT
2016/2017 ONE YEAR ACTION PLAN**

The hearing will be held at 7:01 p.m. on April 4, 2016 in the Council Chambers at City Hall, 1155 28th Street SW, Wyoming, MI 49509. Persons wishing further information about the plan can contact the Community Development Office at 616-530-7266, 1155 28th Street SW, Wyoming, MI.

Kelli VandenBerg, Wyoming City Clerk

STATE OF MICHIGAN)
County of Kent
and County of Ottawa

ss Dyan McKerson

Being duly sworn deposes and say he/she is Principal Clerk of



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March 1 A.D. 20 16

Sworn to and subscribed before me this 1 day of March 2016

AVAILABILITY FOR PUBLIC REVIEW CITY OF WYOMING'S CONSOLIDATED HOUSING AND COMMUNITY DEVELOPMENT ONE-YEAR ACTION PLAN July 1, 2016 - June 30, 2017

The City of Wyoming Community Development Committee on February 3, 2016 approved a Consolidated Housing and Community Development One-Year Action Plan. This plan outlines the programs to be initiated in the upcoming fiscal year. A public hearing is set for April 4, 2016, to be held at Wyoming City Hall, at 1155 28th St SW Wyoming MI 49509. The City of Wyoming expects to have \$589,587.00 available for the Community Development Program during the period beginning July 1, 2016 through June 30, 2017. This amount consists of \$470,878.00 in an annual entitlement grant from the U.S. Department of Housing and Urban Development, \$5,349.00 in carryover funds from fiscal year 2014-15, \$13,360.00 in carryover funds from fiscal year 2015-16 and \$100,000.00 from anticipated program income.

Submission of the plan to HUD will be on or about May 1, 2016. The City will certify to HUD that it has developed programs so as to give maximum feasible priority to activities, which benefit low and moderate income families or aid in the prevention of slums and blight.

The following is a summary of the proposed use of funds for fiscal year 2016/2017:

- **Clearance/Demolition:** 2 home owners, with low/moderate-income families, would have free needed dilapidated structure demolition grants, including, but not limited to, garages, porches and fencing, for the purpose of providing a suitable living environment (\$5,000).
- **Public Services - The Potter's House Literacy Program:** 5 low/moderate-income, at-risk children have the benefit of participating in a Literacy Program, administered by The Potter's House, for the purpose of providing a suitable living environment (\$16,718).
- **Public Services - Subsistence Payments:** 8 low/moderate-income persons pending eviction have the benefit of short-term rental assistance, administered by The Salvation Army Social Services, for the purpose of preventing homelessness and providing decent affordable housing (\$16,000).
- **Rehabilitation - Single Unit Residential:** 12 housing units, with low/moderate-income families, have affordable needed housing repair loans and deferred loans for the purpose of providing decent affordable housing (\$248,999).
- **Rehabilitation - Home Repair Services:** 60 low/moderate-income households have affordable services such as minor home repairs and accessibility modifications, for the purpose of providing decent affordable housing (\$60,000).
- **Rehabilitation - Administration:** 12 housing units, with low/moderate-income families, have affordable administration of housing rehabilitation funding, for the purpose of providing decent affordable housing. (\$74,340).
- **Code Enforcement:** 12,379 households, in low and moderate income areas throughout the City, have the benefit of CDBG monies to fund code enforcement activities for the purpose of providing a suitable living environment. (\$55,000).
- **General Administration:** All (72,125) Wyoming residents have affordable administration of HUD programs for the purpose of providing a suitable living environment (\$98,530).

MARIETTA FOLEY
Notary Public, State of Michigan
County of Kent
My Commission Expires: December 23, 2016

- **Fair Housing Services:** All (72,125) Wyoming residents have access to fair housing complaint investigation services and fair housing training for the purpose of providing decent affordable housing (\$5,000).
- **HUD Continuum of Care - Administration:** All (72,125) Wyoming residents have access to affordable administration through the Heart of West Michigan United Way to support the Coalition to End Homelessness goals for the purpose of preventing homelessness and providing decent affordable housing. (\$10,000)

Draft copies of this proposed plan are now available for public review and comment. Copies of the plan may be viewed during normal business hours at the Community Development Department at Wyoming City Offices, 1155 28th St SW, Wyoming MI 49509, (616) 530-7266; at the Wyoming Public Library located at 3350 Michael SW, Wyoming MI 49509, (616) 530-3181 or viewed on the City's website at <http://www.wyomingmi.gov/Planning/communitydev.asp>.

In keeping with the provisions of federal regulations, public notice of the availability of Wyoming's "One Year Action Plan 2016-2017" will be published on March 1, 2016.

7581378-01

Kelli A. VandenBerg, Wyoming City Clerk

04/04/16

RLR:ksl

RESOLUTION NO. 25399

A RESOLUTION TO ADOPT
THE WYOMING CONSOLIDATED HOUSING AND COMMUNITY DEVELOPMENT
2016/2017 ONE-YEAR ACTION PLAN

WHEREAS:

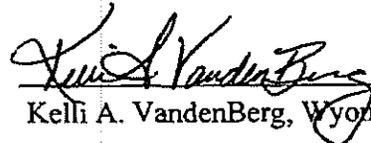
1. The City of Wyoming has applied for and obtained 40 years of Community Development Block Grant (C.D.B.G.) funds from the Department of Housing and Urban Development.
2. It is necessary to submit a One-Year Action Plan application for the 41st year program covering the period of July 1, 2016, through June 30, 2017.
3. The Wyoming Community Development Committee has recommended a proposed 2016/2017 One-Year Action Plan.
4. Two Public Hearings were held on February 3, 2016 by the Wyoming Community Development Committee and on April 4, 2016 by the Wyoming City Council on this matter.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby adopt the 2016-2017 Wyoming Consolidated Housing and Community Development One-Year Action Plan.

Moved by Councilmember:		Bolt
Seconded by Councilmember:		Pastoor
Motion carried	Yes	5
	No	0

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Wyoming, Michigan, at a regular session held on April 4, 2016.


Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. 25399

**PROCEEDINGS OF THE REGULAR WYOMING CITY COUNCIL MEETING
HELD AT CITY HALL, APRIL 4, 2016 AT 7:00 P.M.**

The meeting was called to order by Mayor Jack Poll.

The Invocation was given by retired Pastor Chuck Uken, The Pier Church.

Present: Councilmembers Bolt, Pastoor, Vanderwood, Ver Hulst, Mayor Poll.

Councilmember Vanderwood moved, seconded by Councilmember Bolt, to excuse Councilmembers Burrill and Voorhees from the meeting.

Motion carried: 5 Yeas 0 Nays

The minutes of the March 21, 2016 Regular Meeting were approved by unanimous consent.

The agenda was approved by unanimous consent.

PUBLIC HEARINGS

Mayor Poll opened the hearing at 7:04 p.m. to consider the proposed 2016/2017 Wyoming Consolidated Housing and Community Development One-Year Action Plan. There was no public comment. Mayor Poll closed the hearing at 7:06 p.m.

PUBLIC COMMENT ON AGENDA ITEMS

PRESENTATIONS AND PROCLAMATIONS

PETITIONS AND COMMUNICATIONS

REPORTS FROM CITY OFFICERS

BUDGET AMENDMENTS

CONSENT AGENDA

RESOLUTION NO. 25394

RESOLUTION TO SET A TIME AND PLACE FOR A PUBLIC HEARING TO DETERMINE THE NECESSITY OF PROVIDING AN AERIAL INSECTICIDE SPRAY FOR A GYPSY MOTH SUPPRESSION PROGRAM, SPECIAL ASSESSMENT ROLL 16-796 (APRIL 18, 2016 AT 7:01 P.M.)

RESOLUTION NO. 25395

RESOLUTION TO SET A TIME AND PLACE FOR A PUBLIC HEARING TO DETERMINE THE NECESSITY OF PROVIDING AN AERIAL INSECTICIDE SPRAY

FOR A GYPSY MOTH SUPPRESSION PROGRAM, SPECIAL ASSESSMENT ROLL
16-797 (APRIL 18, 2016 AT 7:02 P.M.)

Councilmember Pastoor moved, seconded by Councilmember Ver Hulst, to adopt the Consent Agenda.

Motion carried: 5 Yeas 0 Nays

RESOLUTIONS

RESOLUTION NO. 25396

RESOLUTION TO SET A PUBLIC HEARING FOR THE PROPOSED 2016-2017
BUDGET FOR THE CITY OF WYOMING (MAY 2, 2016 AT 7:01 P.M.)

Councilmember Bolt moved, seconded by Councilmember Vanderwood, that the above Resolution be adopted.

Motion carried: 5 Yeas 0 Nays

RESOLUTION NO. 25397

RESOLUTION TO APPROVE THE CONDITIONAL TRANSFER OF PROPERTY
AGREEMENT WITH BYRON TOWNSHIP

Councilmember Ver Hulst moved, seconded by Councilmember Pastoor, that the above Resolution be adopted.

Motion carried: 5 Yeas 0 Nays

RESOLUTION NO. 25398

RESOLUTION TO AMEND THE BY-LAWS OF THE COMMUNITY ENRICHMENT
COMMISSION

Councilmember Vanderwood moved, seconded by Councilmember Pastoor, that the above Resolution be adopted.

Motion carried: 5 Yeas 0 Nays

RESOLUTION NO. 25399

RESOLUTION TO ADOPT THE WYOMING CONSOLIDATED HOUSING AND
COMMUNITY DEVELOPMENT 2016/2017 ONE-YEAR ACTION PLAN

Councilmember Bolt moved, seconded by Councilmember Pastoor, that the above Resolution be adopted.

Motion carried: 5 Yeas 0 Nays

RESOLUTION NO. 25400

RESOLUTION TO APPOINT A COMMITTEE OF COUNCIL TO CONDUCT A
BUSINESS LICENSE REVOCATION HEARING FOR COCKTAILZ BAR & GRILL

Councilmember Bolt moved, seconded by Councilmember Pastoor, that the above Resolution be adopted.

Motion carried: 5 Yeas 0 Nays

At the request of the Mayor, with consent from the City Council, the following Resolutions were taken under one motion:

RESOLUTION NO. 25401

RESOLUTION TO AWARD THE BID FOR CURBSIDE LEAF AND BRUSH
COLLECTION AND DISPOSAL TO WASTE MANAGEMENT OF MICHIGAN, INC.

RESOLUTION NO. 25402

RESOLUTION TO AWARD A BID FOR GRINDING AND DISPOSAL OF BRUSH,
2016-2019 TO RENEWED EARTH, INC.

RESOLUTION NO. 25403

RESOLUTION TO AWARD A BID FOR BULK PICK-UP AND DISPOSAL OF
LEAVES, 2016-2019 TO RENEWED EARTH, INC.

RESOLUTION NO. 25404

RESOLUTION TO AWARD A BID FOR BULK PICK-UP AND DISPOSAL OF
SPOILS AND INERT MATERIAL TO CORDES, INC. (BUDGET AMENDMENT
NO. 44)

Councilmember Bolt moved, seconded by Councilmember Vanderwood, that the above Resolutions be adopted.

Motion carried: 5 Yeas 0 Nays

RESOLUTION NO. 25405

RESOLUTION TO ACCEPT A PROPOSAL FOR ELECTRONIC CAPTURE OF
ONLINE BILL PAYMENTS AND TO AUTHORIZE THE MAYOR AND CITY CLERK
TO EXECUTE THE AGREEMENT

Councilmember Pastoor moved, seconded by Councilmember Bolt, that the above Resolution be adopted.

Motion carried: 5 Yeas 0 Nays

RESOLUTION NO. 25406

RESOLUTION TO EXTEND THE BID FOR WORK UNIFORMS AND CARHARTT CLOTHING ITEMS

Councilmember Vanderwood moved, seconded by Councilmember Bolt, that the above Resolution be adopted.

Motion carried: 5 Yeas 0 Nays

RESOLUTION NO. 25407

RESOLUTION TO ACCEPT A PROPOSAL TO UPGRADE THE CLEAN WATER PLANT OPERATOR INTERFACE COMPUTERS AND STATIONARY COMPUTERS AND TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE AGREEMENT

Councilmember Pastoor moved, seconded by Councilmember Ver Hulst, that the above Resolution be adopted.

Motion carried: 5 Yeas 0 Nays

At the request of the Mayor, with consent from the City Council, the following Resolutions were taken under one motion:

RESOLUTION NO. 25408

RESOLUTION TO AUTHORIZE THE PURCHASE OF LIQUID SODIUM HYPOCHLORITE

RESOLUTION NO. 25409

RESOLUTION TO AUTHORIZE THE PURCHASE OF ALUMINUM SULFATE (ALUM) AND HYDROFLUOROSILICIC ACID (FLUORIDE)

RESOLUTION NO. 25410

RESOLUTION TO AUTHORIZE THE PURCHASE OF FIRE GEAR LOCKERS (BUDGET AMENDMENT NO. 43)

RESOLUTION NO. 25411

RESOLUTION FOR AWARDS OF BIDS

1. LED Road Light Fixtures and LED Industrial Fixtures
2. Material Storage Building Modification

Councilmember Vanderwood moved, seconded by Councilmember Bolt, that the above Resolutions be adopted.

Motion carried: 5 Yeas 0 Nays

ORDINANCES

The Clerk introduced Ordinance 6-16:

AN ORDINANCE TO AMEND CHAPTER 90 OF THE CODE OF THE CITY OF WYOMING (Zoning) (Final Reading)

The above Ordinance was published in summary in the Official Newspaper of the City on March 15, 2016.

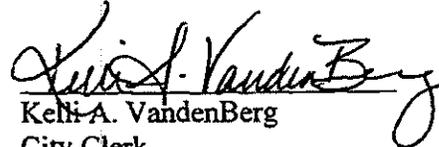
Councilmember Bolt moved, seconded by Councilmember Ver Hulst, that the above Ordinance be adopted and that the Ordinance be published in summary in the Official Newspaper of the City.

Motion carried: 5 Yeas 0 Nays

INFORMATIONAL MATERIAL

ACKNOWLEDGEMENT OF VISITORS

The meeting adjourned at 7:36 p.m.


Kelli A. Vandenberg
City Clerk

STATE OF MICHIGAN)

County of Kent
and County of Ottawa

ss Deja McDermott

Being duly sworn deposes and say he/she is Principal Clerk of



THE GRAND RAPIDS PRESS

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a newspaper published and circulated in the County of Kent and the County of Ottawa and otherwise qualified according to Supreme Court Rule; and that the annexed notice, taken from said paper, has been duly published in said paper on the following day(days) _____

April 5

A.D. 20 16

Sworn to and subscribed before me this 5 day of April 2016

**AVAILABILITY FOR PUBLIC REVIEW
CITY OF WYOMING'S
FINAL CONSOLIDATED HOUSING AND COMMUNITY
DEVELOPMENT
ONE-YEAR ACTION PLAN
July 1, 2016 - June 30, 2017**

On April 4, 2016, Wyoming's City Council approved a Consolidated Housing and Community Development One-Year Action Plan. This plan outlines the programs to be initiated in the upcoming fiscal year. The City of Wyoming expects to have \$589,587.00 available for the Community Development Program during the period beginning July 1, 2016 through June 30, 2017. This amount consists of \$470,878.00 in an annual entitlement grant from the U.S. Department of Housing and Urban Development, \$5,349.00 in carryover funds from fiscal year 2014-15, \$13,360.00 in carryover funds from fiscal year 2015-16 and \$100,000.00 from anticipated program income.

Submission of the plan to HUD will be on or about May 1, 2016. The City will certify to HUD that it has developed programs so as to give maximum feasible priority to activities, which benefit low and moderate income families or aid in the prevention of slums and blight.

The following is a summary of the proposed use of funds for fiscal year 2016/2017:

- **Clearance/Demolition:** 2 home owners, with low/moderate-income families, would have free needed dilapidated structure demolition grants, including, but not limited to, garages, porches and fencing, for the purpose of providing a suitable living environment (\$5,000).
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- **Public Services - Subsistence Payments:** 8 low/moderate-income persons pending eviction have the benefit of short-term rental assistance, administered by The Salvation Army Social Services, for the purpose of preventing homelessness and providing decent affordable housing (\$16,000).
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- **Code Enforcement:** 12,379 households, in low and moderate income areas throughout the City, have the benefit of CDBG monies to fund code enforcement activities for the purpose of providing a suitable living environment. (\$55,000).
- **General Administration:** All (72,125) Wyoming residents have affordable administration of HUD programs for the purpose of providing a suitable living environment (\$98,530).
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- **HUD Continuum of Care - Administration:** All (72,125) Wyoming residents have access to affordable administration through the Heart of West Michigan United Way to support the Coalition to End Homelessness goals for the purpose of preventing homelessness and providing decent affordable housing. (\$10,000)

Draft copies of this proposed plan are now available for public review and comment. Copies of the plan may be viewed during normal business hours at the Community Development Department at Wyoming City Offices, 1155 28th St SW, Wyoming, MI 49509, (616) 530-7266; at the Wyoming Public Library located at 3350 Michael SW, Wyoming, MI 49509, (616) 530-3181 or viewed on the City's website at <http://www.wyomingmi.gov/Planning/communitydev.asp>.

In keeping with the provisions of federal regulations, public notice of the availability of Wyoming's "One Year Action Plan 2016-2017" will be published on April 5, 2016.

7016654-01 Kelli A. Vandenberg, Wyoming City Clerk

MARIETTA FOLEY
Notary Public, State of Michigan
County of Kent
My Commission Expires: December 23, 2016

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

*** 2. Type of Application:**

- New
- Continuation
- Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

MI266624 WYOMING

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

B16MC260020

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

City of Wyoming

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

38-6006933

*** c. Organizational DUNS:**

0792839820000

d. Address:

*** Street1:**

1155 28th Street SW

Street2:

*** City:**

Wyoming

County/Parish:

Kent

*** State:**

MI: Michigan

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

49509-0905

e. Organizational Unit:

Department Name:

Community Services

Division Name:

Community Development

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

*** First Name:**

Rebecca

Middle Name:

L.

*** Last Name:**

Rynbrandt

Suffix:

Title:

Director of Community Services

Organizational Affiliation:

City of Wyoming

*** Telephone Number:**

616-261-3520

Fax Number:

616-249-3442

*** Email:**

rynbranb@wyomingmi.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grants/Entitlement Grants

*** 12. Funding Opportunity Number:**

N/A

*** Title:**

N/A

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Wyoming CDBG Activities Map 2016-17.jpg

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Clearance/Demolition, Residential Rehabilitation, Literacy Program, Rehabilitation Admin., Code Enforcement, General Admin., Fair Housing Services, Subsistence Payments & HUD Continuum of Care Admin.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant 3rd

* b. Program/Project 3rd

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: 07/01/2016

* b. End Date: 06/30/2017

18. Estimated Funding (\$):

* a. Federal	470,878.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	18,709.00
* f. Program Income	100,000.00
* g. TOTAL	589,587.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: Curtis
Middle Name: L.
* Last Name: Holt
Suffix:

* Title: City Manager

* Telephone Number: 616-530-7222 Fax Number: 616-249-3442

* Email: holtc@wyomingmi.gov

* Signature of Authorized Representative: 

* Date Signed: 5.16.16

City Manager

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

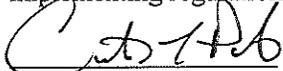
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

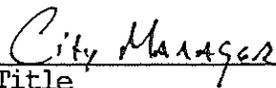
Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Signature/Authorized Official

5-16-16
Date


Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) ~~2015~~, 2016 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

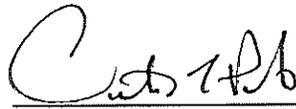
jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

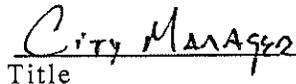
Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

5.16.16

Date



Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

C. J. T. Ab
Signature/Authorized Official

5.12.16
Date

City Manager
Title