

GREATER WYOMING COMMUNITY RESOURCE ALLIANCE

March 24, 2015

9:00 PM

City of Wyoming

City Manager's Conference Room 2nd Floor

I ROLL CALL

Present: Rebecca Rynbrandt, Jim Carmody, Paul Wegener, Tamara Lopez,
Curtis Holt, Kent Vanderwood

Guest: Nancy Bazan, Elizabeth Rosario

Absent: Jack Sluiter, Jeff Koeze

II PREVIOUS MEETING MINUTES:

A motion by Holt, with second by Lopez to approve the January 27, 2015 meeting minutes was made. Motion carried unanimously.

III FINANCIAL REPORT

A. Finance

Bob Luders is no longer employed by the City. The Finance report was presented by Nancy Bazan. Bazan distributed the written report for the period July 1, 2014 through February 24, 2015. Net assets of the General Fund are \$51,332.94. General Fund revenue year to date is \$6,380.27; expenses are \$2,235.75.

VanderWood asked about the recent grants awarded and why they have not been posted as paid. Carmody shared that the Tornado Response grantees have been notified of their award. Rynbrandt shared that Parks and Recreation staff is working to obtain their W-9's to allow for grant payments.

Holt discussed the Cultural Enrichment Committee and the City of Wyoming support of \$10,000 for the Fireworks. He reiterated that the City contribution is on a reimbursement basis.

A motion by VanderWood, seconded by Lopez to approve the report as presented was made. Motion carried unanimously.

IV OLD BUSINESS

A. Introduction of Prospective Board Member

Carmody introduced Elizabeth “Liz” Rosaria who was referred for Board member consideration by Lopez. Rosaria introduced herself to the Board. She is an attorney and practices out of Wyoming (The Grand Rapids Law Group) She also runs a tax business office in Wyoming (Unico) and her and her husband own a restaurant in Wyoming (Maya).

The Board welcomed her and her application for membership. Liz confirmed that she has the application form and will be applying to the City Council for appointment.

B. 2015 Carnival

Carmody confirmed that their general road patrol will visit the site on weekday operations, and then Police will be assigned directly to patrol the carnival on weekends. Rynbrandt reported that the Parks and Recreation Department will have 2 staff there every day. Carmody noted that he will have Community Policing Officers confirm that the 28 St. Showplace is aware of the carnival. The carnival will arrive on April 20 for set up and will be open to the public April 24 through May 3.

Board members are asked to recommend sites for 2016. It is highly likely that the former Studio 28 site will be sold.

C. 2014 Grantee Updates.

Grant updates from Godfrey Lee Public Schools All Day Every Day and Silent Observer reports have been received. Carmody reported that the The All Day Every Day program is going exceptionally well and making a difference in improving student attendance.

The Board was reminded that the Silent Observer program was placed on a reimbursement grant. This was a result of last year not fully spending their grant on approved targeted items. To date, the Silent Observer has not sought any reimbursement.

UCOM is still outstanding on their report. Rynbrandt will confirm that no report has been provided and if so, follow up with UCOM.

V NEW BUSINESS

A. Finance Director Update

Holt gave an update to the Board on the search for a new City Finance Director. Currently to support operations we are working with a contracted Finance

Director/Auditor until we find a permanent replacement. The pool for qualified applicants is very shallow.

B. Update on 2015 Grantees

As noted earlier in the meeting, all awardees have been informed of their award and we are currently processing their W-9's.

C. Next Grant Cycle Direction

Holt noted that we need to meet with Access to determine if it would be better for the Alliance to fund them for food/care pantry support. This is the lead agency for all Kent County registered food pantries in Wyoming. This agency works to ensure that people don't "double or triple dip" in area food pantries; working to ensure the greatest distribution of food to those in need.

Vanderwood suggests we go back to the previous model of an open grant cycle. The Board affirmed that this topic is worthy of a much more detailed discussion by the Board. Members are asked to think about approaches for the next meeting. This will be the primary discussion for the next meeting.

D. Appointment of Vice-Chair

This topic was tabled until a full Board is present.

E. Temporary Appointment from Finance Office

At this time Holt has assigned Nancy Bazan to provide treasurer support for the Alliance; however, he is not proposing her placement upon the Board.

I ITEMS FOR ACTION

None.

VII ROUND TABLE DISCUSSION

Wegener shared updated information on the Mercantile Bank Giving Together Grant program. The program's second quarter emphasis area is Community & Economic Development, and the 3rd quarter targets Health & Human Services. He explained the granting program. Awards are \$5,000. Informational materials were distributed. Selection process and voting process were reviewed. Wegener said the number of applicants varies greatly. It was decided to focus on Youth Scholarships as the target.

Liz asked about One Wyoming, the mentoring program, as she was not familiar with it. Carmody gave a brief overview of the program.

VIII PUBLIC COMMENT

None.

IX CLOSE – NEXT MEETING DATE
9:00 a.m., Tuesday, April 28, 2015

Respectfully submitted,

Rebecca Rynbrandt
Director of Community Services
GWCRA Board Secretary